



CITY OF YELLOWKNIFE  
Community Advisory Board on Homelessness  
**February 11<sup>th</sup>, 2016 at 9:00 a.m.**  
City Hall – Downstairs Boardroom

## MINUTES

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Minutes of a meeting held on Thursday, February 11<sup>th</sup>, 2016 at 9:00 a.m. in the City Hall, Downstairs Boardroom. The following Committee members were in attendance:

Present: Councillor L. Bussey, co-chair,  
Dr. J. Corkal,  
V. Tompkins,  
C. Lafferty, and  
I. Hamlyn.

Regrets: L. Fuller,  
Mayor M. Heyck, and  
S. Jackson.

The following advisory/ alternate members were in attendance:

M. Saturnino,  
A. Shafi, and  
L. Strawkowski.

The following representatives of the Federal Government were in attendance:

M. Cannon, and  
S. Glynnmorris.

The following members of the public were in attendance:

H. Maddeaux-Young.

The following members of Administration staff were in attendance:

D.M. Hernblad,  
G. White, and  
C. Kida, Recording.

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### **Call to Order**

1. The meeting was called to order at 9:05 a.m.



**Approval of Agenda**

2. V. Tompkins moved,  
Dr. J. Corkal seconded,

**That the Agenda be approved as presented.**

**MOTION CARRIED UNANIMOUSLY**

**Disclosure of Pecuniary Interest**

3. There were no disclosures of pecuniary interest at the onset of the meeting.

**Approval of Meeting Minutes:**

4. a) V. Tompkins moved,  
I. Hamlyn seconded,

**That the Minutes for November 19<sup>th</sup>, 2015 be approved.**

**MOTION CARRIED UNANIMOUSLY**

- b) V. Tompkins moved,  
I. Hamlyn seconded,

**That the Minutes for January 14<sup>th</sup>, 2016 be approved as amended to include H. Maddeaux-Young under Members of the Public in the minutes.**

**MOTION CARRIED UNANIMOUSLY**

**Housing First – Stakeholders Workshop: February 1<sup>st</sup> & February 2<sup>nd</sup>**

5. a. New Committees:

**i. HF Budget Committee**

The Budget Committee found it difficult to establish a budget without a clear plan of what they were costing out. They felt confident that they will be able to specify the items of the budget and allocate specific funds once additional information is gathered.

***Action: Budget Committee to present a budget on February 18<sup>th</sup>, 2016.***

**ii. HF Prioritization Committee**

The Prioritization Committee presented a list of prioritization characteristics to the CAB Members as follows:

- Members want to prioritize the Chronic & Episodic Homeless, with emphasis on Chronic,
- Persons facing multiple barriers, such as: addictions, mental health, physical, etc.,
- Persons willing to meet minimum weekly with workers,
- Youth & Adult: age 19 +,
- Desired target/aim: 50% women, 50% men, 80% aboriginal,



- Implement Vulnerability Assessment Tool (VAT) from DESC out of Seattle: persons scoring top 1/3 highest (score of 35+); moderate score is between 30-40 and severe score is between 40-50, and
- Possible initial identification of “high-user” groups from agencies, such as: RCMP, Stanton, and Ambulance.

Discussion on confidentiality occurred with various possibilities debated. The Prioritization Committee focused on individuals not families, but it does not mean that families are excluded from the process. The CAB members agreed that the next step for the Prioritization Committee is to determine an intake process.

***Action: Prioritization Committee to determine the intake process.***

**National Point-in-Time (PiT) Count – April 6<sup>th</sup>, 2016.**

6. Administration addressed that following the February 1<sup>st</sup> and 2<sup>nd</sup> Housing First Workshop, the workload for the CAB members increased significantly. They are now hosting weekly meetings and sub-committees. Administration is involved in the weekly meetings as well as working with the sub-committees. Therefore conducting a PiT Count in two months would be laborious in such time constraints. The PiT Count Committee met and developed a draft plan of hiring a term employee through the City of Yellowknife for 3 months to conduct the PiT count, however with the necessary Request for Proposal (RFP) process, the time available would not be enough to complete the thorough count intended. The PiT Count Committee recommended that the National PiT Count 2016 be delayed to a future date, since the emphasis of CAB priority work, as stated in the November 2015 CAB meeting, is with the Housing First Project. The CAB members agreed Yellowknife would not participate in the National PiT Count in 2016.

- a) Dr. J. Corkal moved,  
I. Hamlyn seconded,

**That the National PiT Count planned for April 6<sup>th</sup>, 2016, as the latest possible date for the CAB to have it performed, and whereas the current priority and emphasis of CAB is for Housing First, the PiT Count be delayed to a future date, and the CAB focus on the Housing First Plan and Housing First Implementation.**

**MOTION CARRIED UNANIMOUSLY**

- b) V. Tompkins moved,  
I. Hamlyn seconded,

**That the contract with Cameron Keller be extended until June, 2016 with an increase of \$20,000 to the contract.**

**MOTION CARRIED  
(C. Lafferty abstained)**



7. L. Hamlyn declared a conflict of interest and excused herself from the meeting at 10:15 a.m.

### **HPS 2015-2016 Annual Funding Allocation**

8. Administration stated that the funds under Priority #1: Housing First (HF) Readiness may not be fully expended by the end of March for the year 2015-2016. A decision needs to be made in relation to the potential lapsing funds. Administration gave two options in how the lapsing funds could be used this year. They are:

- Give the lapsing funds to Priority #2: Youth Housing Capital Project, or
- Use the lapsing funds from Priority #1: Housing First Project to *pre-pay* our 2016-2017 funding commitment to Hopes Haven's Mortgage (Priority #2: Youth Housing Project) and deduct the amount from next year's contribution, allowing for the funds to be re-invested in to Housing First in the 2016-2017 year.

Committee requested that Administration send them the options to spend the approximately \$120,000 lapsing funds and the consequences if a decision is not made by February 18<sup>th</sup>, 2016. Some CAB members proposed to use the lapsing money on a new project under Priority 3: Integrated Service Supports.

***Action: D.M. Hernblad to send by e-mail options to spend the lapsing fund of approximately \$120,000 and the consequences of not spending the funds.***

### **Upcoming Events or News**

9. D.M. Hernblad invited the CAB members to two Webinars offered by Mental Health Commission of Canada (MHCC):
- One on February 18<sup>th</sup>, after the CAB meeting, titled *Conveying a Culture of Hope and Empowerment*, and
  - On February 23<sup>rd</sup> titled *Understanding the Recovery Approach within Housing First*.

I. Hamlyn informed CAB members that the *Coldest Night of the Year* Event by Salvation Army will take place on February 20<sup>th</sup>, 2016.

### **Other Businesses**

10. L. Bussey informed the CAB members that the *Point-in-Time (PiT) Count 2015 Report* was released to the public this week. There have been a lot of questions with regards to the people who were surveyed, the data discrepancies, and the method used for the survey. L. Bussey asked CAB members, if possible, to send their comments and opinions about the report.

### **Next Meeting**

11. Next meeting is scheduled on **Thursday, February 18<sup>th</sup>**, 2016 from 9:00 a.m. to 11:00 a.m. at City Hall, Downstairs Boardroom. This includes a **conference call with consultant Cameron Keller**.

### **Adjournment**

12. The meeting was adjourned at 10:35 a.m.

Prepared: January 11<sup>th</sup>, 2016 DMH/ck