



CITY OF YELLOWKNIFE

HERITAGE COMMITTEE
Thursday, August 15, 2019 at 12:00 p.m.
City Hall, Upper Boardroom

MINUTES

Minutes of a meeting held on Thursday, August 15, 2019 at 12:00 p.m. in the Upper Boardroom at City Hall.

The following Committee members were in attendance:

Chair: Councillor J. Morse,
S. Allerston,
G. Cochrane,
D. Finch,
L. Gordon,
E. Purchase,
Y. Quick,
F. Santos, and
K. Weaver.

The following members of Administration were in attendance:

R. Lok,
D. Lucas, and
A. Devitt.

Call to Order

1. The Chair called the meeting to order at 12:05 p.m.

Disclosure of Pecuniary Interest

2. There were no disclosures of pecuniary interest.

Approval of Agenda

3. Committee agreed to amend the agenda to change "Council Memorandum Procedures", under Administration Update, to read "Council Memorandum Procedures and Strategic Plan Review".
4. G. Cochrane moved,
E. Purchase seconded,

That the agenda be approved as amended.

MOTION CARRIED UNANIMOUSLY



Approval of Minutes

5. S. Allerston moved,
F. Santos seconded,

That the Minutes of the meeting held on June 20, 2019 be approved.

MOTION CARRIED UNANIMOUSLY

Funding Application Review – Fall Deadline

6. Administration noted that the communications platform is going out in September for the October intake to provide notification to the public.

The Chair provided an update on the City of Yellowknife's Grant Review Committee and Heritage Committee integration for the purpose of grant reviews.

Committee raised no concerns with Heritage Funding being reviewed simultaneously under the Grant Review Committee.

Administration Update

7. Administration provided an update on the following items:
- a) Budget;
 - b) Council Memorandum Procedures and Strategic Plan Review;
 - c) Heritage Map Implementation; and
 - d) Intercultural Placemaking Plan Implementation.
- a. Budget
- Administration provided an update on budget summary to date and current spending.
 - Administration provided an update on forthcoming tendering processes from Community Services. Committee suggested putting it out to local artists in the community.
- b. Administration provided an update regarding preparation of reports to Council on behalf of the Heritage Committee. Administration will prepare a report when a decision by Council is required. Alternatively, "for information only" materials will be provided to Council in the minutes. Administration recommended that the summary of the Committee's yearly Strategic Plan Review be included in the August minutes as an attachment.
- c. Administration presented the Heritage Map Implementation prototype that has been developed in conjunction with the GIS department. Committee suggested adding more information under 'historical plaque'. Administration noted that this prototype is still waiting on Communications' approval before it can be launched.



- d. Administration provided an update on the divisions work plan & Intercultural Placemaking Plan Implementation.
8. E. Purchase moved,
D. Finch seconded

That Committee approve the prototype presented for the Heritage Map Implementation.

MOTION CARRIED UNANIMOUSLY

Action Item: Committee to contact schools once the Heritage Map Implementation is complete and to share it as an educational resource.

Heritage Resource Working Group Discussion

9. The Heritage Resource Working Group provided an update to Committee and Administration regarding:

- Standardization of plaques
- Future installments

The Heritage Resource Working Group proposed designating someone from the Committee to initiate contact with those running the Heritage Fair for involvement in the Northwest Territories sesquicentennial celebrations.

Action Item: L. Gordon to take on Heritage Fair lead and contact past organizers in regards to procedures.

Next Scheduled Meeting

10. The next meeting is scheduled for Thursday, September 19, 2019.

Adjournment

11. The meeting was adjourned at 12:52 p.m.

Prepared: August 15, 2019/AD