



CITY OF YELLOWKNIFE

## MINUTES

**HERITAGE COMMITTEE**  
**Wednesday, June 17, 2015 at 12:00 noon**  
**Lower Boardroom, City Hall**

---

Minutes of a meeting held on Wednesday, June 17, 2015 at 12:07 p.m. in the Lower Boardroom at City Hall. The following Committee members were in attendance:

Chair: M. Vaydik  
A. Cartwright,  
D. Finch,  
R. Heming,  
S. Irlbacher-Fox,  
D. Kellett,  
R. McKeown, and  
D. Ritchie.

Absent: Councillor Son, Chair  
K. Luce-Vivian, and  
Mayor M. Heyck.

The following members of Administration were in attendance:

J. Larsen, and  
L. Dunsmore, Recording Secretary.

---

### **Call to Order**

1. In the absence of the Chair, former Chair M. Vaydik called the meeting to order at 12:07 p.m.

### **Approval of Agenda**

2. M. Vaydik asked that discussion of the following items be added to the agenda:
  - totem pole in front of City Hall
  - changes to siding of the Canadian Pacific Airways building
  - restructuring of Heritage Committee
  - attendance at meetings by new Chair
  - Heritage Committee website
  - Old Town Ramble & Ride



3. R. McKeown moved,  
R. Heming seconded,

**That the agenda be approved as amended.**

**MOTION CARRIED UNANIMOUSLY**

**Disclosure of Pecuniary Interest**

4. There were no disclosures of pecuniary interest.

**Approval of Minutes of Previous Meeting**

5. Members of the Committee requested more time to review the Minutes of the May 20 Meeting. Recording Secretary L. Dunsmore suggested that they email revisions to her by the end of the week. If no changes were requested, the Minutes would be considered approved “in principle” and submitted to the City Clerk for presentation to Council. Then, at the July meeting, the Committee would pass a formal motion to approve the minutes. The members accepted this suggestion.

**Administrative Items**

6. a) **Budget Update** – Committee reviewed and approved its budget. Please see spreadsheet, below.

<b>2015 Heritage Budget Year-to-Date</b>			
<b>Coding</b>	<b>2015 to date</b>	<b>2015 budget</b>	<b>Difference</b>
6150-1-6000 Heritage Committee Heritage Committee Projects	3,583.98	20,000.00	16,416.02
6150-1-6001 Heritage Committee Art Collection	270.00	3,000.00	2,730.00
6150-1-6210 Heritage Committee Meeting Expenses	867.10	2,000.00	1,132.90
6150-1-6220 Heritage Committee Advertising & Plaquing	1,009.78	5,000.00	3,990.22
6150-1-6570 Heritage Committee Contracted Costs	0.00	5,000.00	5,000.00
<b>TOTAL</b>	<b>5,730.86</b>	<b>35,000.00</b>	<b>29,269.14</b>

**Note:** The reserve has \$124,685.28 as of December 31, 2014.

**b) Heritage Action List**

Committee reviewed its Action List and updated it as necessary. Please see highlights, below.

- the inventory of Yellowknife’s historic buildings has been updated
- specifications for a portable heritage display board have been given to Building Inspections
- there has been no response to the letter sent to the Canadian War Planes Museum regarding the Lancaster aircraft – M. Vaydik will follow up with a phone call
- the sub-committee has set priorities for plaques and signage of Yellowknife’s historic sites and buildings
- Administration has been quoted a cost of \$500-\$550 for the creation of a vinyl sign that could be set up at events where the Heritage Committee has a booth.

**Standing Agenda Items**

7. a) **Back Bay Cemetery** – D. Finch reported that the Rotary Club has a long-term plan for the site, and ongoing maintenance is part of that plan. Currently, two graves are at risk of being



damaged by erosion and need to be fenced. Mr. Finch asked if the City would provide signage to identify the site as a cemetery and urge those passing through to treat the area with respect.

***Action: J. Larsen will ask Community Services if the Department would have signs made up educating the public about the history of the cemetery, and asking them to use the area carefully and with respect.***

- b) **Outreach to First Nations** – S. Irlbacher-Fox and R. McKeown met with the Mayor to update him on the work of the multi-agency Task Force for Reconciliation with First Nations. Ms. Irlbacher-Fox will present the report of the Task Force to City Council, then contact the chiefs of the Yellowknives Dene First Nations to request an opportunity to present the report to the Band Council.

### **Other Business**

- 8. a) **Update on letters from Ray and Spencer Decorby re preservation of historic buildings**  
Administration provided the proponents with the necessary forms to recognize or designate the buildings on their land as historically significant, however the documents were not submitted. In the absence of an application, Mr. Decorby was informed that the Heritage Committee would be unable to evaluate the heritage value of the buildings.
- b) **Heritage Committee tour with BDene** – The Committee deferred discussion of this item, pending an explanation by Administration of how the Committee was to operate without a discretionary budget, per the new Terms of Reference.
- c) **Heritage Committee participation in Old Town Ramble & Ride** – Committee agreed that its members should attend this event.
- d) **Totem pole in front of City Hall** – J. Larsen reported that Administration has found the wording of the plaque that was originally on the totem pole and has ordered a new plaque.
- e) **Changes to siding of the Canadian Pacific Airlines building** – Committee discussed the property owner's use of vinyl siding to repair the building, and agreed that the white siding was close enough in appearance to the original material that it did not diminish the historical value of the building.
- f) **Restructuring of Heritage Committee** – The Heritage Committee asked that the Restructuring Committee provide an orientation session without further delay.
- g) **Chair's attendance at meetings** – The new chair appointed by City Council has not attended the last three meetings of the Heritage Committee. The members requested that another councilor be appointed to the position.
- h) **Heritage Committee website** – The Committee would like Administration to create a page on the City website specifically for the Committee's events, news, its forms/reports/publications and contact information of its members. The members submitted these documents to City Administration for reformatting so they would be in compliance with the City's Branding



Strategy, and would like to know when they will be posted on the website. The Committee also wants to invite H. Manickum to provide an orientation on the City's new website.

### **Heritage Share**

9. The Committee held a roundtable discussion focusing on the difficulties it has with regards to its operations. There is a lack of representation from Council which should be chairing the Committee and more clearly outlining its direction. They wondered if the Committee could accomplish more as a stand-alone organization, operating at arm's-length from City Administration or its Departments but with funding from the City (e.g. special or core grants) and other stakeholders.
  
10. R. Heming moved,  
D. Kellett seconded,

**That the Heritage Committee postpone the next meeting until a Council Chair is appointed, and Administration presents the new Terms of Reference and provides an orientation on the restructuring of the Heritage Committee and instructions as to how it is to operate.**

### **MOTION CARRIED UNANIMOUSLY**

The meeting was formally adjourned at 12:40 p.m., but members stayed to continue their discussion off the record.

### **Next Scheduled Meeting**

11. Date of next meeting TBD.