



Email: permits@yellowknife.ca in a PDF format.
Deliver or mail to: City Hall, 4807-52 St, P.O. Box 580, Yellowknife,
NT, X1A 2N4
Phone: 867-920-5600

Variance Request Application

Type of Variance(s)			
Zone:			
Zoning Requirement	Required	Proposed	Variance
Floor Area (m ²)			
Site Coverage (%)			
Height (m)			
Front Yard Setback (m)			
Side Yard Setback (m)			
Rear Yard Setback (m)			
Landscaping			
Parking			

Describe the requested Variance, and the rationale for the request, in detail:

Your Variance request application shall include all of the following:

- Application Forms (completed, signed, and dated)
- Application Fee (as listed in the Fees and Charges By-law No. 4436, as amended)
- Landscaping Plan showing existing and proposed landscaping and plant selection (can be part of the Site Plan if the required landscaped area is less than 500m²)
- Elevation Drawings of all proposed structures showing exterior finishing material and dimensions
- An approved Easement Encroachment Agreement (if applicable)
- Detailed Site Plan, which shall include the following:
 - Setbacks for all existing and proposed buildings to property lines, property lines and street names
 - Existing and proposed finished grades at Lot corners
 - Location and dimensions of existing and proposed structures or uses
 - Location and dimensions of existing and proposed driveways, entrances and exits, and any access route
 - Location of outdoor fuel storage facilities
 - Location and dimensions of on-site loading areas and emergency vehicle access, parking areas and delineating individual stalls
 - Location and size of water and sewage tanks, water and sewer lines, water fill point, and sewage pump-out point
 - Location and dimensions of any easements on the site

Note that Development Officers may require additional information to verify compliance with the requirements of Zoning By-law No. 5045

Important Note:

In accordance with the provisions of the *Community Planning and Development Act*, the City's Planning and Development Department provides public access to all development applications and supporting documentation as required or allowed by the legislation. By submitting this variance application and supporting documentation, you acknowledge and consent that the information on this application and any supporting documentation provided by you, your agents, solicitors, and consultants will be part of the public record and may also be used for preparing documents made available to the general public. If you have any questions or concerns about the collection, use, disclosure or destruction of the information collected on this form, please contact the Director of Planning and Development, City of Yellowknife, 4807 52 St, P.O. Box 580, Yellowknife, NT X1A 2N4.

Declaration of Applicant:

I/We hereby make application to request a variance to development regulation(s) found in Zoning By-law No. 5045 in accordance with the information submitted herewith and subject to the provisions of Section 4.8 of the Zoning By-law.

I/We understand that all requests for a variance to development regulations found in Zoning By-law No. 5045 are subject to the provisions of Section 4.9 of the By-law.

I/We, the undersigned, certify that the information submitted in this application is true and conforms with Zoning By-law No. 5045, to the best of my/our knowledge.

I, _____, the applicant for this application, certify that the information submitted in this application is true and conforms with City By-laws, to the best of my knowledge.

Signature

Date