



City Hall Contact Information...

Switchboard	920-5600
Mayor's Office	920-5693
Administration	920-5624
City Clerk's Office	920-5602
Corporate Services	920-5685
Community Services	920-5634
Public Works & Engineering	920-5653
Public Safety & Development	920-5614
Economic Development	669-3422
website	city.yellowknife.nt.ca

EMPLOYMENT OPPORTUNITY

Director of Corporate Services

The City is seeking a professional, energetic, highly skilled and experienced individual to assume the position of Director of Corporate Services. Challenge and diversity are some of the rewards offered by this executive position. The primary responsibilities include directing the Finance, Procurement, Risk Management and Information Technology Divisions for the City of Yellowknife. This position reports directly to the City Administrator and is required to act as City Administrator in his or her absence.

Candidates must possess a university degree in a related field, an accounting designation, and a minimum of eight years experience in the financial management of a municipality and/or senior financial management position. The successful candidate will also possess a strong leadership presence, excellent communication skills, and a thorough knowledge of financial and operational analysis methodologies. The incumbent will be required to exercise a high degree of objectivity, discretion and judgment in decision making and, as such, candidates being interviewed must be able to demonstrate these abilities. For more information, refer to city.yellowknife.nt.ca or call 920-5659.

Submit resumes in confidence no later than 5:00 p.m. Friday, January 23, 2004, quoting competition #123-101M/ MPC to: Human Resources Division, City of Yellowknife, P.O. Box 580, YK, NT, X1A 2N4; fax to: (867) 669-3471; or email: cityhr@city.yellowknife.nt.ca.

2004 BUILDING PERMIT FEES

Effective January 1, 2004

1. Building Permits

- (a) residential detached single family dwelling, duplex units & additions $\$30.32 + (\$4.63 \text{ per } m^2) \text{ or } (\$0.43 \text{ per sq.ft.})$
- (b) residential decks & garages $\$30.32 + (\$2.58 \text{ per } m^2) \text{ or } (\$0.24 \text{ per sq.ft.})$
- (c) all other Building Permits $\$30.32 + \$6.67 \text{ per } \$1,000 \text{ of construction costs}$

2. Mechanical Permits

- (a) plumbing fixtures $\$30.32 + \7.28 per fixture
- (b) all other mechanical installation $\$30.32 + \$6.67 \text{ per } \$1,000 \text{ of installation costs}$

3. Sign Permit

$\$30.32 + \$6.67 \text{ per } \$1,000 \text{ of sign costs.}$

4. Demolition Permit

$\$30.32 + \$6.67 \text{ per } \$1,000 \text{ of demolition costs.}$

5. Temporary Building

$\$30.32 + \$6.67 \text{ per } \$1,000 \text{ of construction costs}$

6. File Information

$\$30.32 \text{ per request}$

7. Inspection Fee

for requested inspections where a valid Building Permit is not in effect $\$90.95 \text{ per inspection}$

8. Reinspection Fee

$\$90.95 \text{ per reinspection}$

2004 BUDGET

Schedule for Adoption

The 2004 Budget is scheduled for adoption at a Special Council meeting to be held on January 19, 2004 at 7:00 p.m. in the Council Chamber.

To review the proposed 2004 Budget, refer to the City's website at city.yellowknife.nt.ca.

CHRISTMAS TREE COLLECTION

January 12 - 16, 2004

The City of Yellowknife, in cooperation with the Yellowknife Correctional Centre, will be collecting Christmas Trees during the week of January 12th to 16th. You are asked to place your tree at the curbside where your regular garbage is collected for pick up on the following days:

Monday or Tuesday

Frame Lake South, Range Lake North, Northland Trailer Park, and Kam Lake Industrial areas

Wednesday

Central Business District, School Draw, Forrest Drive, Taylor Road, Matonabee Street, Rycon Drive & Con Road

Thursday

Old Town, Latham Island, and Niven Lake

Friday

Any areas missed earlier in the week

Please call the City at 920-5647 or email csd@city.yellowknife.nt.ca to make arrangements to have your tree picked up.

INVITATIONS TO TENDER (2)

Network Servers #04-001

The City of Yellowknife is issuing an invitation to tender from firms interested in supplying the City of Yellowknife with Network Servers.

Computer Workstations #04-002

The City of Yellowknife is issuing an invitation to tender from firms interested in supplying the City of Yellowknife with Computer Workstations.

Tender Packages:

Tender packages containing specifications for the servers and/or for the workstations requested can be picked up from the City's Receptionist, located at City Hall. Packages will be available as of 9:00 a.m. Friday, January 9, 2004.

All tender submissions must be received at the City Hall reception desk before the closing of bids at:

Tender #04-001: 1:30 p.m. Tuesday, January 20, 2004

Tender #04-002: 1:30 p.m. Monday, January 19, 2004

Enquiries with regard to these calls for tenders should be directed to the LAN Administrator at (867) 920-5615.

NOTICE

Development Approval

The following development permit applications have been approved by the Development Officer. Any persons claiming to be affected by the development may appeal to the Development Appeal Board, c/o City Clerk's Office, Tel 920-5602, City of Yellowknife, Box 580, Yellowknife, NT, X1A 2N4.

Please provide the grounds for appeal as well as contact information.

Date of Decision: December 31, 2003

- #03-429 Lot 3 Block 68A (#304, 4504 - 49 Avenue)
Proposed Use: Home Based Business (Office Use - Medical Services)
- #03-430 Lot 34, Block 169 (2 Trails End Crescent)
Proposed Use: Subordinate Dwelling Unit

Last Date of Appeal: January 15, 2004 at 4:30 p.m.

Additional information may be obtained by contacting the Planning and Lands Division at 920-5614.

Dated this 9th day of January, 2004
Planning & Lands Division

SERVICE CONNECTION APPROVAL

Water & Sewer Services

Please be advised that a Water & Sewer Connect Form and approval are required before water and sewer work can take place. New commercial buildings require water and sewer drawings that are stamped by a professional engineer as part of the Development Permit process. The drawing can then be analyzed based on water modeling and capacity. Depending on the analysis required, this could take three to six weeks. Once approval is given, construction can begin. City forces will then be required to inspect the tie in from the service to the main as well as the exposed pipe before backfilling may take place.

Your efforts are appreciated so that sound construction practices are followed and residents receive safe and reliable drinking water.

Further details on the City's Water & Sewer By-law can be found at city.yellowknife.nt.ca.

SNOW REMOVAL SCHEDULE

Week of January 12 to 16, 2004

The snow removal season runs from the beginning of January to the end of March and is dependent on the weather. Residents are informed of snow being removed from City streets by radio ads and signs that are placed the day before removal. Snow removal begins at 1:00 a.m. and takes place during the early morning to avoid conflicts with motorists, pedestrians and children at play. The schedule for the week of January 12 to 16, 2004 is:

Monday, January 12, 2004

- 44 Street, from 52 Avenue to School Draw Avenue; and
- 49 Street, from 52 Avenue to School Draw Avenue.

Tuesday, January 13, 2004

- School Draw Avenue, from 49 Street to 44 Street.

Wednesday, January 14, 2004

- 53 Street, from 49 Avenue to 53 Avenue.

Thursday, January 15, 2004

- 51 Street, from 49 Avenue to Fraser Arms Apartment.

Friday, January 16, 2004

- 52 Street, from 49 Avenue to 54 Avenue.

The schedule may change depending on weather conditions - please listen to upcoming radio ads and watch for snow removal signs on your street.

REMINDER

Outstanding Utility Balances

The City of Yellowknife wishes to remind residents that unpaid utility charges will be transferred to property owners' tax accounts on **January 23, 2004**. If you are a new owner or a landlord, the City recommends that you check all utility accounts associated with your property.

TENTATIVE AGENDAS

Priorities, Policies and Budget Committee Meeting

Monday, January 12, 2004 at 10:00 a.m. in the Lower Boardroom. Items for discussion include:

- A presentation regarding water rates.
- A memorandum regarding the Audit Committee Report for the meeting on December 10, 2003.

In Camera

- A legal matter.

TENTATIVE AGENDAS (CONTINUED)

Council Meeting

Monday, January 12, 2004 at 7:00 p.m. in the Council Chamber. Items for discussion include:

- Christmas lights contest awards presentation.
- Whether to authorize the Mayor and Members of Council to attend various conferences in 2004.
- Whether to make a bid for the City of Yellowknife to host the 2008 Arctic Winter Games.
- Whether to appoint someone to fill a vacant position on the Audit Committee.
- Whether to continue to permit dogs in City parks.
- Whether to approve the Heritage Committee's recommendation for the annual Heritage Award for 2003.
- Whether to adopt a priority rating system for the distribution of Special Grants to community organizations in 2004.
- Whether to approve a request to lease Lot 1, Block 902, Plan 1749 (Rocking Horse Ranch).
- Minutes from the meeting of the Heritage Committee for November 19, 2003.
- Minutes from the meetings of the Downtown Enhancement Committee for October 22 and November 5, 2003.
- By-law No. 4295, a by-law to write off \$96,827.89 in property tax penalties on Lot 676-59/60, Block 964, Plan 944 (Spur Aviation Ltd.).
- By-law No. 4296, a by-law to authorize the City to accept the transfer back of residual lands and roads pursuant to the respective purchase and development agreements for various development areas in the City.
- By-law No. 4291, a by-law to acquire a leasehold interest in land described as Lease 1550T (Yellowknife Shooting Club).
- By-law No. 4292, a by-law to dispose of a leasehold interest in land described as Lease 1550T (Yellowknife Shooting Club).

Please note that agendas are subject to change up to noon on the Thursday before the meeting.

Please refer to the City's website at city.yellowknife.nt.ca for finalized agendas, or contact the City Clerk at 920-5602.