



### City Hall Contact Information...

Switchboard . . . . .	920-5600
Mayor's Office . . . . .	920-5693
Administration . . . . .	920-5624
City Clerk's Office . . . . .	920-5602
Corporate Services . . . . .	920-5685
Community Services . . . . .	920-5634
Public Works & Engineering . . . . .	920-5653
Public Safety & Development . . . . .	920-5614
Economic Development . . . . .	669-3422
website . . . . .	<a href="http://city.yellowknife.nt.ca">city.yellowknife.nt.ca</a>

### EMPLOYMENT OPPORTUNITY

#### Economic Development Officer

The City of Yellowknife is seeking an individual possessing well-developed public relation skills and sound knowledge of marketing and communication strategies to fill the position of Economic Development Officer.

Qualified applicants must possess an undergraduate degree majoring in marketing, communications or business administration plus one or more years' related experience, equivalencies will be considered. The incumbent must have a comprehensive knowledge of marketing and economic development combined with the ability to effectively communicate on a confidential basis with senior executives in the private industry. Exceptional analytical skills and excellent technical writing skills are essential.

Submit resumes in confidence no later than 5:00 p.m., Friday, February 27, 2004, quoting competition #340-103U to: Human Resources Division, City of Yellowknife, P.O. Box 580, Yellowknife, NT, X1A 2N4; fax to: (867)669-3471; or email: [cityhr@city.yellowknife.nt.ca](mailto:cityhr@city.yellowknife.nt.ca) .

*We thank all applicants, but advise that only those to be interviewed will be contacted.*

*Personal information submitted will be used for the purpose of this competition only.*

### NOTICE OF ASSESSMENT

#### 2004 Property Taxation

Assessment notices were mailed to assessed owners on February 16, 2004. An assessment is a value placed on property (land and buildings) for municipal and school taxation purposes. Assessed values provide a means of distributing taxes among property owners in Yellowknife.

Appeal mechanisms are in place if taxpayers disagree with their property assessment. The first step is an appeal to the "Board of Revision." The Board is made up of local citizens.

*The deadline to appeal your property assessment is April 1, 2004.*

Please consult the "Guide to Property Taxes" brochure that was mailed with your Interim Tax Notice for information regarding school support declarations and how to file an appeal of your assessment to the Board of Revision. An appeal form may be obtained by contacting the Secretary to the Board of Revision at 920-5602.

*If you wish to make a school support declaration, the deadline is April 1, 2004.*

#### Assessment Open House

**Location:** City Hall, 4807 - 52 Street  
**Hours:** Wednesday, February 25, 12:00 noon to 9:00 p.m.  
Thursday, February 26, 12:00 noon to 9:00 p.m.

Your land and building assessment records can be reviewed with an assessor, who can provide you with a copy of your records.

### MARCH BREAK PROGRAM

The City of Yellowknife is offering a March Break Program that includes a wide range of sports, games and stimulating activities for youths aged 9 to 12 years old. The weekly camps will run Monday to Friday, from March 1st to 5th and March 8th to 12th, from 9:00 a.m. to 3:30 p.m. The cost for the program is \$100.

For more information on the March Break Program, please contact the City at 920-5676.

### REQUEST FOR PROPOSALS

#### Wildcat Cafe Operation RFP#04-007

The City of Yellowknife is issuing a request for proposals from firms or individuals interested in operating the Wildcat Café.

Proposal packages containing information and bidding instructions can be picked up from the City's Receptionist, located at City Hall. Packages will be available as of 9:00 a.m. Friday, February 13, 2004.

All proposal submissions must be received at the City Hall reception desk before the closing of bids at 1:30 p.m. Wednesday, February 25, 2004.

Enquiries with regard to this call for proposals should be directed to the City's Facilities Manager at (867) 920-5648.

### CITIZEN SURVEY

Ipsos-Reid a professional public opinion research company will be conducting the City of Yellowknife's annual telephone survey over the next two weeks. It is a random scientific survey; as such not all residents will be contacted.

This survey is one tool City Council uses to obtain feedback from its citizens on their concerns, needs and priorities, and will focus on citizen satisfaction with specific programs and services delivered by the municipality to its citizens. This year's results will be compared to the results from prior years and be used by City Council to make budget decisions. Therefore, it is very important, and greatly appreciated, that when the City's representative calls you, you be willing to take the time necessary to answer their questions.

### MOBILE CANTEENS

The City of Yellowknife is considering amending Business By-law No. 3451 to allow mobile canteens to carry on business in the downtown core. This activity is currently prohibited. Your written feedback on this issue is welcomed and can be submitted to the attention of the Manager of Legal Services and Corporate Policy until 5:00 p.m. on Monday, March 8, 2004.

It is anticipated that this issue will be before the Municipal Services Committee on Monday March 15, 2004.

## NOTICE

### Development Approval

The following development permit applications have been approved by the Development Officer. Any persons claiming to be affected by the development may appeal to the Development Appeal Board, c/o City Clerk's Office, Tel 920-5602, City of Yellowknife, Box 580, Yellowknife, NT, X1A 2N4.

*Please provide the grounds for appeal as well as contact information.*

### Date of Decision: February 11, 2004

- #04-029 Lot 49, Block 566 (142 DeMelt Crescent)  
Proposed Use: Single Wide Manufactured Home
- #04-030 Lot 55, Block 566 (154 DeMelt Crescent)  
Proposed Use: Single Wide Manufactured Home
- #04-031 Lot 7, Block 120 (#306, 5730 - 50 Avenue)  
Proposed Use: Home Based Business – Website Photography
- #04-032 Lot 6-79, Block 163 (584 Catalina Drive)  
Proposed Use: Home Based Business (Handiman Service)
- #04-033 Lot 8, Block 120 (1452 Gitzel Street)  
Proposed Use: Home Based Business – Management Consulting

### Last Date of Appeal: February 25, 2004 at 4:30 p.m.

Additional information may be obtained by contacting the Planning and Lands Division at 920-5614.

Dated this 20th day of February, 2004  
Planning & Lands Division

## FUNDING OPPORTUNITY

### Downtown Commercial Façade Improvement Program

The City of Yellowknife has 2004 funding available to provide assistance to improve, renovate or rehabilitate the facades of commercial buildings in the downtown core area. The City will grant 50% of eligible improvement costs to a maximum of \$10,000 to undertake a range of building façade improvements. Property owners may make application to the Department of Public Safety and Development for review.

For further information on the assistance available, eligibility criteria and application procedures, call 920-5614.

## SNOW REMOVAL

### Week of February 23 to 27, 2004

Snow removal runs from January through March and is dependent on the weather. Residents are informed of snow being removed from City streets by radio ads and signs placed the day before removal. Snow removal begins at 1:00 a.m. to avoid conflicts with motorists, pedestrians and children at play. The schedule for the week of February 23 to 27, 2004 is:

#### Monday, February 23, 2004

- Finlayson Drive, from Banke Crescent to Mandeville Drive.

#### Tuesday, February 24, 2004

- Finlayson Drive, from Mandeville Drive to Range Lake Road.

#### Wednesday, February 25, 2004

- School Draw Avenue – 44 Street to Dettah Ice Road; and
- Arden Avenue, all.

#### Thursday, February 26, 2004

- Dagenais Drive, all.

#### Friday, February 27, 2004

- Herriman Drive, all.

*The schedule may change depending on weather conditions - please listen to upcoming radio ads and watch for snow removal signs on your street.*

## FUNDRAISING OPPORTUNITY

### Super Bingo

The City of Yellowknife is accepting applications for a Super Bingo to be held on **June 26, 2004**.

A Super Bingo is any bingo with a prize payout of over \$50,000 and not more than \$100,000. The licence will be issued by the City Administrator, or his designate, by way of an open public ballot draw to be held on March 11, 2004 at 3:00 p.m. in the City Hall Council Chamber.

Application forms are not required. Applicants must provide a brief letter including the proposed use of proceeds and demonstrating that there is sufficient community benefit. All terms and conditions of the Lottery Licensing By-law will apply.

Applications must be received by the City Treasurer not later than 3:00 p.m. March 9, 2004.

## TENTATIVE AGENDAS

### Priorities, Policies and Budget Committee Meeting

**Monday, February 23, 2004 at 10:00 a.m. in the Lower Boardroom. Items for discussion include:**

- A presentation by Michelle Stanners, a representative of the Canadian Unity Council, regarding Portrait of Canada – a report on Canadian opinions on their country.
- A discussion regarding an ad hoc committee to review the development permitting process.
- A memorandum regarding the development of Phase 2 of the Multiplex utilizing funding from Facilities for Kids.

### In Camera

- A land matter.

### Council Meeting

**Monday, February 23, 2004 at 7:00 p.m. in the Council Chamber. Items for discussion include:**

- A Statutory Public Hearing regarding By-law No. 4299, a by-law to amend Zoning By-law No. 4024 by adding accessory dwelling units as a Permitted Use under the "LI" – Limited Industrial zone, and by adding provisions required for the development of an accessory dwelling unit in the "LI" – Limited Industrial zone.
- Whether to award 2004 Special Grant funding.
- Whether to approve an Application for a Development Permit for a Special Care Facility to provide a home for adults with mental health care needs on Lot 18, Block 149 (23 Rycon Drive).
- Minutes from the Downtown Enhancement Committee meeting of November 25, 2003.
- By-law No. 4301, a by-law to acquire Lot 22, Block 31, Plan 65 (5003 - 51 Street) for disposal to the Tree of Peace Friendship Centre.
- By-law No. 4302, a by-law to dispose of Lot 22, Block 31, Plan 65 (5003 - 51 Street).
- By-law No. 4295, a by-law to write off \$96,827.89 in property tax penalties on Lot 676-59/60, Block 964, Plan 944 (Spur Aviation Ltd.).
- Resolution regarding the 2004 Nunavut Territorial Election.

*Please note that agendas are subject to change up to noon on the Thursday before the meeting.*

*Please refer to the City's website at [city.yellowknife.nt.ca](http://city.yellowknife.nt.ca) for finalized agendas, or contact the City Clerk at 920-5602.*