



### City Hall Contact Information...

Switchboard . . . . .	920-5600
Mayor's Office . . . . .	920-5693
Administration . . . . .	920-5624
City Clerk's Office . . . . .	920-5602
Corporate Services . . . . .	920-5685
Community Services . . . . .	920-5634
Public Works & Engineering . . . . .	920-5653
Public Safety & Development . . . . .	920-5614
Economic Development . . . . .	669-3422
website . . . . .	<a href="http://city.yellowknife.nt.ca">city.yellowknife.nt.ca</a>

### EMPLOYMENT OPPORTUNITY

#### Director of Corporate Services

The City is seeking a professional, energetic, highly skilled and experienced individual to assume the position of Director of Corporate Services. Challenge and diversity are some of the rewards offered by this executive position. The primary responsibilities include directing the Finance, Procurement, Risk Management and Information Technology Divisions for the City of Yellowknife. This position reports directly to the City Administrator and is required to act as City Administrator in his or her absence.

Candidates must possess a university degree in a related field, an accounting designation, and a minimum of eight years experience in the financial management of a municipality and/or senior financial management position. The successful candidate will also possess a strong leadership presence, excellent communication skills, and a thorough knowledge of financial and operational analysis methodologies. The incumbent will be required to exercise a high degree of objectivity, discretion and judgment in decision making and, as such, candidates being interviewed must be able to demonstrate these abilities. For more information, refer to [city.yellowknife.nt.ca](http://city.yellowknife.nt.ca) or call 920-5659.

Submit resumes in confidence no later than 5:00 p.m. Friday, January 23, 2004, quoting competition #123-101M/ MPC to: Human Resources Division, City of Yellowknife, P.O. Box 580, YK, NT, X1A 2N4; fax to: (867) 669-3471; or email: [cityhr@city.yellowknife.nt.ca](mailto:cityhr@city.yellowknife.nt.ca).

### 2004 PRELIMINARY BUDGET

#### Revenue & Expenditure Highlights

The preliminary 2004 Budget contains a proposed municipal property tax rate increase of 1.05% for all property classifications. The proposed increase of 1.05% translates into an annual increase of approximately \$13.50 for the average residential homeowner's tax bill, assuming their property is assessed at the \$166,000 average.

The question of whether service levels and standards will be maintained in the coming year is one asked by many Yellowknifers when a new budget is released. "The 2004 preliminary budget maintains both the service levels and standards that the City has enjoyed in previous years; which is a sizable challenge given the pressures created by population growth and the infrastructure needs associated with such growth," said Max Hall, City Administrator.

The 2004 General Operating Fund identifies an 8.6% increase in operating expenditures compared to those budgeted for 2003 (\$20.3 million as opposed to \$18.7 million). Without taking into account the proposed 1.05% increase in property taxes, 2004 revenues are expected to increase 4.9% over those identified in the 2003 Budget, which is \$21.3 million in 2004 compared to \$20.3 million in 2003 (a gross of taxes allocated to the Capital Fund for debt servicing). Therefore the 4.9% increase in revenue anticipated for 2004 falls short of what is needed if service levels and standards are to be maintained.

The preliminary budget also contains the recommendation that water rates be increased by 5% in 2004 to generate an additional \$300,000 in revenue for the Water & Sewer Operating Fund. This recommendation is put forward because of increased expenses due to inflation and growth. This recommendation would also allow for the restoration of the transfer to the Capital Fund for infrastructure replacement to the level of \$2 million (or 30% of water rate revenue). This is important because it is through this fund that money is made available to replace aging (and sometimes failing) water & sewer mains. The recommended 5% increase translates into an additional \$3.30 per month for the average residential customer.

### 2004 BUDGET (CONTINUED)

On this issue, Robert Charpentier, Director of Corporate Services, has stated "[t]his fund has been in a deficit position for the last two years, losing on an annual basis approximately \$234,000. In other words, water rate revenue is not matching the increased expenditures needed both to provide safe drinking water and to maintain the infrastructure for this essential service."

Over the last two years, the transfer to the Capital Fund has decreased substantially, which has "propped" up the financial health of the Water & Sewer Operating Fund in the short-term. This has negatively impacted the Capital Fund by increasing the infrastructure gap. An infrastructure gap is created when infrastructure is not adequately replaced on an ongoing basis. This funding level of \$2 million in transfer to the Capital Fund from the Water & Sewer Operating Fund must be achieved if the Corrugated Metal Pipe Replacement Program is to be completed as scheduled for 2011.

The City's proposed Capital Budget is \$8.9 million for 2004. Of this total, most of the money will be spent on road rehabilitation (\$2.8 million) and water & sewer infrastructure replacement and upgrades (\$4.5 million). Government transfers through formula funding account for 40% of total capital revenue. Another 30% comes from water & sewer rate revenue, and 21% from long-term borrowing. The balance of the funding comes from Reserve Fund transfers. Ratepayers recently approved long-term borrowing in the amount of \$1,930,000 for 2004. This money will be spent on specific road rehabilitation projects, including Franklin Avenue from 44 Street to School Draw Avenue.

Over the last ten years, property tax rates have only increased by 1.7%, water rates by 10% (with the last increase occurring in 1995), and the garbage levy has not increased at all. During this same period, the Yellowknife Consumer Price Index has increased 15.3%. The City's assessment base has also increased during this period, but the majority of the construction has been residential or multi-residential, which creates more service demands than commercial development. The effect of this is that the amount of money generated by new growth, available for municipal programs and services, has actually decreased. This is in part why a tax increase and an increase in the water rate are recommended.

*To review the proposed 2004 Budget, refer to the City's website at [city.yellowknife.nt.ca](http://city.yellowknife.nt.ca).*

## 2004 BUDGET (CONTINUED)

### Public Submissions

Persons or groups wishing to make a presentation to Council regarding the 2004 Budget may do so at a special meeting on Monday, January 5, 2004 at 7:00 p.m. in the Council Chamber at City Hall by calling the City Clerk's Office at 920-5646 no later than 12:00 noon on January 5.

Council will review the proposed budget on January 6 & 7 beginning each evening at 5:30 p.m. Approval of the 2004 Budget is scheduled for January 19 at 7:00 p.m.

## NOTICE

### Development Approval

The following development permit applications have been approved by the Development Officer. Any persons claiming to be affected by the development may appeal to the Development Appeal Board, c/o City Clerk's Office, Tel 920-5602, City of Yellowknife, Box 580, Yellowknife, NT, X1A 2N4.

*Please provide the grounds for appeal as well as contact information.*

### Date of Decision: December 23, 2003

- #03-423 Lot 76, Block 519 (#4, 496 Range Lake Road)  
Proposed Use: Home Based Business (Office Use)
- #03-424 Lot 6-48, Block 163 (614 Anson Drive)  
Proposed Use: Home Based Business (Consulting)
- #03-425 Lot 17, Block 99 (#306, 4917 - 54 Avenue)  
Proposed Use: Home Based Business (Counselling Services)
- #03-426 Lot 9, Block 567 (115 DeMelt Crescent)  
Proposed Use: Single Wide Manufactured Home
- #03-427 Lot 12, Block 567 (189 DeMelt Crescent)  
Proposed Use: Single Wide Manufactured Home & Wood Deck
- #03-428 Lot 48, Block 566 (39 Bourque Drive)  
Proposed Use: Single Wide Manufactured Home & Wood Deck

### Last Date of Appeal: January 6, 2004 at 4:30 p.m.

Additional information may be obtained by contacting the Planning and Lands Division at 920-5614.

Dated this 24th day of December, 2003  
Planning & Lands Division

## SNOW REMOVAL SCHEDULE

### Week of January 5 to 9, 2004

The snow removal season runs from the beginning of January to the end of March and is dependent on the weather. Residents are informed of snow being removed from City streets by radio ads and signs that are placed the day before removal. Snow removal begins at 1:00 a.m. and takes place during the early morning to avoid conflicts with motorists, pedestrians and children at play. The schedule for the week of January 5 to 9, 2004 is:

#### **Monday, January 5, 2004**

- Franklin Avenue, from 50 Street to 54 Street; and
- Taylor Road, from Forrest Drive to Sissons Court.

#### **Tuesday, January 6, 2004**

- Franklin Avenue, from 47 Street to 50 Street; and
- Forrest Drive, from Franklin Avenue to 51A Avenue.

#### **Wednesday, January 7, 2004**

- Franklin Avenue, from School Draw Avenue to Weaver Road; and
- Forrest Drive, from 51A Avenue to Con Road.

#### **Thursday, January 8, 2004**

- 51A Avenue, from Forrest Drive to 56 Street; and
- 52 Avenue, from 51 Street to 56 Street.

#### **Friday, January 9, 2004**

- 52 Avenue, from 51 Street to Franklin Avenue.

*The schedule may change depending on weather conditions - please listen to upcoming radio ads and watch for snow removal signs on your street.*

## TENTATIVE AGENDAS

### Priorities, Policies & Budget Committee Meeting

#### **Monday, January 5, 2004 at 10:00 a.m. in the Lower Boardroom. Items for discussion include:**

- A presentation by Mr. Kevin Stapleton, a representative of Facilities for Kids.
- A presentation regarding solid waste rates.
- A memorandum regarding whether to make a bid for the City of Yellowknife to host the 2008 Arctic Winter Games.

#### **In Camera**

- A memorandum regarding whether to appoint someone to fill a vacant position on the Audit Committee.

## TENTATIVE AGENDAS (CONTINUED)

### Municipal Services Committee Meeting

#### **Monday, January 5, 2004 at 12:05 p.m. in the Lower Boardroom. Items for discussion include:**

- A memorandum regarding whether to write off \$96,827.89 in property tax penalties on Lot 676-59/60, Block 964, Plan 944 (Spur Aviation Ltd.).
- A memorandum regarding whether to authorize the City to accept the transfer back of residual lands and roads pursuant to the respective purchase and development agreements for various development areas in the City.
- A memorandum regarding whether to continue to permit dogs in City parks.
- A memorandum regarding whether to approve the Heritage Committee's recommendation for the annual Heritage Award for 2003.
- A memorandum regarding whether to adopt a priority rating system for the distribution of Special Grants to community organizations in 2004.
- A memorandum regarding whether to approve a request by Les and Jeannie Rocher to lease Lot 1, Block 902, Plan 1749 (Rocking Horse Ranch).
- A discussion regarding parking on Franklin Avenue.
- Minutes from the meeting of the Heritage Committee for November 19, 2003.
- Minutes from the meetings of the Downtown Enhancement Committee for October 22 and November 5, 2003.

### Special Council Meeting

#### **Monday, January 5, 2004 at 7:00 p.m. in the Council Chamber. Items for discussion include:**

- Presentations from the public regarding the 2004 Budget.
- By-law No. 4294, a by-law to appoint By-law Officers.

### Special Priorities, Policies & Budget Committee Meetings

#### **Tuesday & Wednesday, January 6 & 7, 2004 at 5:30 p.m. in the Lower Boardroom. Items for discussion include:**

- Review of the 2004 Budget.

*Please note that agendas are subject to change up to noon on the Thursday before the meeting.*

*Please refer to the City's website at [city.yellowknife.nt.ca](http://city.yellowknife.nt.ca) for finalized agendas, or contact the City Clerk at 920-5602.*