



City Hall Contact Information...

Switchboard	920-5600
Mayor's Office	920-5693
Administration	920-5624
City Clerk's Office	920-5602
Corporate Services	920-5685
Community Services	920-5634
Public Works & Engineering	920-5653
Public Safety & Development	920-5614
Economic Development	669-3422
website	city.yellowknife.nt.ca

REQUEST FOR PROPOSALS

Wildcat Cafe Operation RFP#04-007

The City of Yellowknife is issuing a request for proposals from firms or individuals interested in operating the Wildcat Café.

Proposal packages containing information and bidding instructions can be picked up from the City's Receptionist, located at City Hall. Packages will be available as of 9:00 a.m. Friday, February 13, 2004.

All proposal submissions must be received at the City Hall reception desk before the closing of bids at 1:30 p.m. Wednesday, February 25, 2004.

Enquiries with regard to this call for proposals should be directed to the City's Facilities Manager at (867) 920-5648.

SNOWMOBILE ACCESS PROHIBITED

Lovell Court Easement Closed

The City of Yellowknife wishes to inform residents, and particularly snowmobilers, that the easement between numbers 3 and 4 Lovell Court will be blocked to impede snowmobile traffic. Access to the easement is being restricted to ensure pedestrian safety in this residential neighbourhood.

Should you require further information, please contact the City at 920-5653.

NOTICE OF ASSESSMENT

2004 Property Taxation

Assessment notices were mailed to assessed owners on February 10, 2004. An assessment is a value placed on property (land and buildings) for municipal and school taxation purposes. Assessed values provide a means of distributing taxes among property owners in Yellowknife. Municipalities, including the City of Yellowknife, levy taxes to provide services such as fire protection, street lighting, parks and recreation, snow removal, road maintenance and public transit.

Appeal mechanisms are in place if taxpayers disagree with their property assessment. The first step is an appeal to the "Board of Revision." The Board is made up of local citizens. If a taxpayer is still dissatisfied with the Board's decision, a decision can be further appealed to the Territorial Assessment Appeal Tribunal. The final level of appeal is to the Supreme Court of the Northwest Territories.

Complaint Process:

First, telephone our Customer Service representative at 920-5679. If you still have questions, come to our Open House and discuss your concerns with an assessor. If you wish to file a complaint, it must be submitted **in writing** to the Secretary of the Board of Revision at P.O. Box 580, Yellowknife, NT, X1A 2N4 **by March 26, 2004**. Provide the following information:

- Property address and assessment roll number.
- Is the complaint against the land assessment only, building assessment only, or land and building values?
- Specific reasons for your complaint, such as an error in lot size or building classification, or an assessment value that is different from neighbours (include addresses) with similar lots and buildings.
- Address to which you want correspondence sent (if different from the mailing address on your assessment notice).
- Home and business telephone numbers.
- Sign and date your complaint.

The deadline to appeal your property assessment is March 26, 2004.

NOTICE OF ASSESSMENT (CONT'D)

Approximately two weeks after filing your complaint you will receive an acknowledgment from the Board of Revision. Later, a "Notice of Hearing" will be mailed to you at least 21 days prior to the hearing of your complaint, providing the date, time and location of your hearing. At the Board, you will have the opportunity to present your case to Board Members who are not City employees or assessors.

Important Reminders:

- Complaints may be filed against the assessment of your property only, not against taxes.
- If you feel your assessment is not fair in comparison to other similar properties, please discuss your assessment with us.
- If you decide to file a complaint with the Board of Revision, you must do so prior to the final date for filing shown on your assessment notice.

Please consult the "Guide to Property Taxes" brochure that was mailed with your Interim Tax Notice for information regarding school support declarations and how to file an appeal of your assessment to the Board of Revision. An appeal form may be obtained by contacting the Secretary to the Board of Revision at 920-5602.

If you wish to make a school support declaration, the deadline is March 19, 2004.

Assessment Open House

Location: City Hall, 4807 - 52 Street

Hours: Wednesday, February 18, 12:00 noon to 9:00 p.m.
Thursday, February 19, 12:00 noon to 9:00 p.m.

The City of Yellowknife will host an Open House to provide an opportunity for taxpayers to review documentation and discuss specific questions or concerns about their assessment with an assessor. At the Open House the assessment roll can be reviewed to compare:

- a) your land assessment value with the value of others of a similar size and shape that you have found in your neighborhood; and
- b) your building assessment value with the values of other buildings of similar type, size, age and quality that you have found in your neighbourhood.

Your land and building assessment records can be reviewed with an assessor, who can provide you with a copy of your records.

NOTICE

Development Approval

The following development permit applications have been approved by the Development Officer. Any persons claiming to be affected by the development may appeal to the Development Appeal Board, City Clerk's Office, 920-5602, City of Yellowknife, Box 580, Yellowknife, NT, X1A 2N4.

Please provide the grounds for appeal as well as contact information.

Date of Decision: February 3, 2004

- #04-019 Lot 34, Block 561 (182 Wilkinson Crescent)
Proposed Use: Home Based Business (Consultant)
- #04-020 Lot 6-239, Block 163 (220 Fairchild Crescent)
Proposed Use: Home Based Business (Janitorial Services)
- #04-021 Lot 39, Block 566 (23 Bourque Drive)
Proposed Use: Home Based Business (Consultant)
- #04-022 Lot 46, Block 508 (514 Knutsen Court)
Proposed Use: Home Based Business (Office Use)
- #04-023 Lot 27, Block 567 (143 DeMelt Crescent)
Proposed Use: Home Based Business (Child Care Home)
- #04-024 Lot 3, Block 62 (4906 Matonabee Street)
Proposed Use: Detached Garage
- #04-025 Lot 6-24, Block 163 (647 Anson Drive)
Proposed Use: Additions to Manufactured Home
- #04-026 Lot 19, Block 302 (147 Niven Drive)
Proposed Use: Home Based Business (Office Use)

Last Date of Appeal: February 17, 2004 at 4:30 p.m.

Date of Decision: February 4, 2004

- #04-027 Lot 6-178, Block 163 (343 Bellanca Avenue)
Proposed Use: Home Based Business (Computer Services)

Last Date of Appeal: February 18, 2004 at 4:30 p.m.

Date of Decision: February 5, 2004

- #04-028 Lot 21-5, Block 133 (5 Forrest Drive Trailer Park)
Proposed Use: Single Wide Manufactured Home

Last Date of Appeal: February 19, 2004 at 4:30 p.m.

Additional information may be obtained by contacting the Planning and Lands Division at 920-5614.

Dated this 13th day of February, 2004

SNOW REMOVAL

Week of February 16 to 20, 2004

Snow removal runs from January through March and is dependent on the weather. Residents are informed of snow being removed from City streets by radio ads and signs placed the day before removal. Snow removal begins at 1:00 a.m. to avoid conflicts with motorists, pedestrians and children at play.

Monday, February 16, 2004

- Hearne Hill Road, from the Causeway to Otto Drive; and
- Borden Drive, from Herriman Road to Magrum Crescent.

Tuesday, February 17, 2004

- Otto Drive, all; and
- 43 Street, from Franklin Avenue to the second entrance to Trails End.

Wednesday, February 18, 2004

- Morrison Drive, from Otto Drive to Otto Drive; and
- Niven Drive, from Trails End to 132 Niven Drive.

Thursday, February 19, 2004

- Morrison Drive, from the bottom of Otto Drive to the Causeway; and
- Finlayson Drive North, from Range Lake Road to Dagenais Drive.

Friday, February 20, 2004

- Morrison Drive, from Otto Drive to the N'dilo Hill; and
- Finlayson Drive North, from Dagenais Drive to Banke Crescent.

The schedule may change depending on weather.

VACANCIES (2)

Development Appeal Board

The City is currently accepting applications from individuals interested in serving on the City's Development Appeal Board, an administrative tribunal which hears appeals by persons claiming to be affected by decisions made by the Development Officer. While applications from all interested persons are welcome, those with a background and/or training in municipal planning or land administration are particularly encouraged to apply.

Applications can be hand delivered to the City Clerk at City Hall, faxed to 920-5649, or emailed to cityclerk@city.yellowknife.nt.ca. The deadline for receipt of applications is February 20, 2004.

For more information, please contact the City Clerk at 920-5602.

TENTATIVE AGENDAS

Priorities, Policies and Budget Committee Meeting

Monday, February 16, 2004 at 10:00 a.m. in the Lower Boardroom. Items for discussion include: In Camera

- A land matter.

Municipal Services Committee Meeting

Monday, February 16, 2004 at 12:05 p.m. in the Lower Boardroom. Items for discussion include:

- A presentation from Mr. Wayne Oberbo regarding the fence at 831 Bigelow Crescent.
- A memorandum regarding whether to authorize the City to acquire Lot 22, Block 31, Plan 65 (5003 – 51 Street) for disposal to the Tree of Peace Friendship Centre.
- A memorandum regarding whether to approve an Application for a Development Permit for a Special Care Facility to provide a home for adults with mental health care needs on Lot 18, Block 149 (23 Rycon Drive).
- Minutes from the Downtown Enhancement Committee meeting of November 25, 2003.

Please note that agendas are subject to change up to noon on the Thursday before the meeting.

Please refer to the City's website at city.yellowknife.nt.ca for finalized agendas, or contact the City Clerk at 920-5602.

BALING FACILITY

New Computer System

The City is implementing a new computer system at the Baling Facility. Your patience is appreciated during the transition.

HERITAGE WEEK 2004

February 15 - 21

The Heritage Committee invites you to celebrate Heritage Week. The theme for Heritage Week is "Defending Canada: Our Military Heritage Places."

For more information on Heritage week events, please contact Heritage Committee Member Ingrid Nielsen at 766-2953 or the City at 920-5674.