

Application Form
Certificates of Compliance & File Information Requests
 Planning and Development Department, City of Yellowknife



Please check one of the following:

- CERTIFICATE OF COMPLIANCE** **FILE INFORMATION REQUEST**

Property Owner Information					
Property Owner Name					
Property Owner Telephone(s)	Home:		Work or Cell:		
Property Owner Email					
Civic Address of Property					
Mailing Address					
Legal Description of Property	Lot:		Block:		Plan:
Signature				Date	

Your request for a <i>Certificate of Compliance</i> MUST include:	Your request for a <i>File Information Request</i> MUST include:
<ol style="list-style-type: none"> Two copies of a Surveyor's Real Property Report Statutory Declaration by property owner or authorized agent if Real Property Report is more than 1 year old Fee as prescribed by the Fees and Charges By-law No. 4436, as amended Completed application form Description of use and occupancy of all parts of the lot and buildings 	<ol style="list-style-type: none"> Fee as prescribed by the Fees and Charges By-law No. 4436, as amended Completed application form Letter of authorization from property owner

Request/Description of use and occupancy (or attach letter):

NOTE: The fee is \$50.00 for single family, duplex, and semi-detached dwellings; and \$100.00 for multi-family/attached, commercial, and industrial uses as per City of Yellowknife Fees & Charges By-law, No. 4436, as amended. All file reviews will relate to the content of the Planning and Lands Division Files only.

<p>FOR OFFICE USE ONLY:</p> <p>Fee Paid: _____</p> <p>Invoice #: _____</p> <p>Permit #: _____</p>
