

APPLICATION FORM

I/We hereby make application to request consideration by the Planning and Development Department of the City of Yellowknife for a grant under the Commercial Façade and Site Improvement Program.

Property to be Improved/Property Owner Information					
Property Owner Name					
Property Owner Telephone(s)	Home:		Work or Cell:		
Property Owner Email					
Civic Address of Proposed Improvement					
Legal Description of Proposed Improvement	Lot:		Block:		Plan:
Proposed Improvement					
Expected start date					
Dollar amount requested	\$				
Signature				Date	

Note: The Commercial Facade and Site Improvement Program will grant up to 50% of eligible improvement costs to a maximum of \$30,000 for Façade or combined Façade and Site Improvement or \$20,000 for Site Improvements only. Eligible improvements will be determined on an individual basis. Only exterior renovations on the front and/or street facing side of a building are eligible. Professional fees (architects, engineers, solicitors, etc.) are an eligible expense.

Proposed Improvement (check all that apply):

- Redesign of shop-front or street facing side of building
- Replacement or modification of door, entryway or window
- Improvement of accessibility for the physically challenged
- Replacement or addition of awnings, marquees, or canopies
- Replacement of exterior signage
- Replacement or restoration of eaves, parapets, cornice, or other architectural details
- Façade replacement or restoration including brick/stonework, wood, masonry, or metal cladding
- Landscaping improvements

Note: Additional information may be attached to the application and may be requested by the Planning and Development Department of the City of Yellowknife or the Smart Growth Implementation Committee. The City of Yellowknife may also require a Development Permit and/or building permit, depending on the nature of proposed improvements.

IMPORTANT NOTE: PLEASE READ THE FOLLOWING PRIOR TO SUBMITTING THIS APPLICATION

All applications must include the following information:

- Two estimates of the costs of the proposed improvements
- Detailed drawings of the building improvements (before and after renderings preferred)
- Detailed description of the materials to be used

All applications must satisfy the following criteria:

- The applicant must be the registered owner of the commercial property.
- The grant shall not apply to those properties which are strictly residential in nature.
- Property owners are eligible for a maximum of two separate grants, and those grants shall not apply to the same property.
- The property shall be within or adjacent either “CC” – Core Area Commercial (or “DT” – Downtown based on proposed zoning amendments), “OM” – Old Town Mix, or “CS” – Commercial Service zoning districts.
- Proposed improvements will be evaluated, based in part, on a demonstration of compliance with Zoning By-law 4404.
- The property shall not be in a position of property tax arrears.
- Any outstanding orders from the City’s Fire Division or Building Inspections Division must be addressed prior to grant approval.
- Applications for the Commercial Façade and Site Improvement Program shall conform to any Council approved design guidelines that may apply to the property.

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