



CITY OF YELLOWKNIFE

The City of Yellowknife is committed to continuous organizational improvement in an environment where all complaints are dealt with fairly in a respectful, transparent fashion. Complaints must be made within thirty (30) days after the alleged event.

Are you submitting the complaint on behalf of someone else? Yes No

Please indicate how you would like us to contact you regarding your complaint.

Email Standard Mail Telephone

Please indicate what Department your complaint is related to:

- Administration
- Community Services
- Corporate Services
- Planning & Development
- Policy Communications & Ec Dev
- Public Safety
- Public Works & Engineering.

Please indicate the date of the occurrence: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Day Month Year Time

Please indicate the location of the problem.

\_\_\_\_\_  
\_\_\_\_\_

If known, please indicate the staff person(s) involved.

\_\_\_\_\_  
\_\_\_\_\_

Please indicate the nature of the complaint (include as much detail as possible).

\_\_\_\_\_  
\_\_\_\_\_

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**Please attach any additional documents regarding your complaint (pictures, additional written content etc.).**

**Please provide us with your contact information.**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address Number & Street Name:

Mailing Address if different:

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Email Address:

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Date

Signature

**Please note that you will be contacted within five (5) business days to confirm receipt of your complaint.**

Please return your complaint form to:

Attention: City Clerk  
City of Yellowknife  
4807 – 52 Street  
Box 580  
Yellowknife, NT  
X1A 2N4

Telephone: (867) 920-5646  
Email: [cityclerk@yellowknife.ca](mailto:cityclerk@yellowknife.ca)  
Or Online at:  
[www.yellowknife.ca/complaints](http://www.yellowknife.ca/complaints)