



CITY OF YELLOWKNIFE  
Community Advisory Board on Homelessness  
**December 8, 2016 at 9:00 a.m.**  
City Hall – Upstairs Boardroom

## MINUTES

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Minutes of a meeting held on Thursday, December 8, 2016 at 9:00 a.m. in the City Hall, Upstairs Boardroom. The following Committee members were in attendance:

Present: Councillor L. Bussey, co-chair,  
Mayor M. Heyck, ex officio,  
I. Hamlyn,  
S. Jackson, and  
L. Fuller.

The following advisory/alternate members were in attendance:

C. Sanders, and  
E. Canam.

The following advisory/alternate members were in attendance via conference phone:

K. Rapley, and  
J. Wallis.

The following members of Administration staff were in attendance:

G. White,  
D.M. Hernblad, and  
C. Kida.

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### **Call to Order**

1. The meeting was called to order at 9:10 a.m.

### **Approval of Agenda**

2. Mayor M. Heyck moved,  
I. Hamlyn seconded,

**That the Agenda be approved as presented.**

**MOTION CARRIED UNANIMOUSLY**



**Disclosure of Pecuniary Interest**

3. There were no disclosures of pecuniary interest.

**Approval of November 10, 2016 Minutes**

4. S. Jackson moved,  
L. Fuller seconded,

**That the minutes for November 10, 2016 be approved as presented.**

**MOTION CARRIED UNANIMOUSLY**

**CAB “Project” Updates**

5. **a) Housing First (HF)**

D. Hernblad on behalf of Bree Denning, YK Women’s Society & HF project representative, gave a brief update on the project. The update is as follows:

- a) The Housing First Project has housed another two new participants.
- b) The Project has now 8 participants.
- c) 50% of the participants are male and the other 50% are female.
- d) 100% of the participants are indigenous.

**b) Hope’s Haven**

Iris Hamlyn, SideDoor Ministries Executive Director, gave an update on their Hope’s Haven Youth Housing Program. The update is as follows:

- a) The numbers of beds were increased since moving the Emergency Shelter from the Resource Centre to Hope’s Haven. Instead of 5 couches they now have 12 emergency beds.
- b) Of the Youth currently residing at Hope’s Haven, half of the participants are male the other half is female, from ages 15 to 24 years old.
- c) Currently there are 8 youth in the housing program.
- d) Recently they housed a young mother and a baby in a self-contained apartment within Hope’s Haven.
- e) The Resource Centre has increased the number of staff. Currently there are two full time staff on site along with a certified mental health/addiction counselor.
- f) On December 8, 2016 the SideDoor is commencing a Housing First program for youth. There are 2 couples being housed in a shared accommodation setting. The youth participants were selected through the VAT assessment tool.
- g) A 24-hour shelter services pilot project at Hope’s Haven is starting on December 19, 2016. Currently there is a gap in service from 8:30 a.m. – noon daily. The Resource Centre will be opening from:
  - a. 12:00 p.m. to 10:00 p.m. – Tuesdays to Saturdays
  - b. 12:00 p.m. to 5:00 p.m. – Mondays
  - c. Closed - Sundays



### **Information Update**

6. *a. Request for Proposal (RFP): 10 Year Plan to End Homelessness*

Administration informed that the RFP was released a few weeks ago. The RFP closes on December 15, 2016 and award takes place early New Year.

*b. Request for Proposal (RFP): 24 HR Sheltering Services*

Administration informed that the RFP draft is near completion. However there is a need for more clarification on the RFP target population. Members had an extensive discussion and agreed that the target be as follows:

- 1) Mayor M. Heyck moved,  
L. Fuller seconded,

**That target be 33% male, 33% female, 33% youth and 80% indigenous.**

**MOTION CARRIED UNANIMOUSLY**

*c. Request for Proposal (RFP): Street Outreach Services*

Administration informed that the anticipated release date for the RFP will be before Christmas.

The Homelessness Partnering Strategy (HPS) Social Infrastructure Funding (SIF) of \$299,574K is to be spent in the years 2016/2017 and 2017/2018. L. Bussey informed members that during the council budget meeting she would put a motion forward to move the City funding proposed \$100K from the Safe Harbour Day Shelter towards the Street Outreach Services. L. Bussey informed members that the City would still fund the Safe Harbour day shelter with \$50K. Members are uncertain of the viability of spending the funds allocated for this fiscal year until March, 2017. Discussion was held and members agreed that the proponent must have a detailed expense list for approval, and that the RFP should note that it is understood the full allocation of funds may not be expended in the first fiscal year.

- 1) L. Fuller moved,  
S. Jackson seconded,

**That if there are any unexpended Homelessness Partnering Strategy funds at the end of 2016 – 2017 fiscal year, it shall be re-allocated towards the Youth Capital Project for Hope's Haven Mortgage.**

**MOTION CARRIED UNANIMOUSLY**

*d. HPS: Innovative Solutions to Homelessness Application*

Administration informed members that after extensive discussion at our last CAB meeting regarding the application for a Central Intake/Access Function as well as after consultations with NWT Health and Social Services and the Integrated Case Management staff, it was decided to amend the project and apply for a Managed Alcohol Program (MAP) instead. This initiative also



aligns with the recently drafted “*Yellowknife Homelessness Action Plan 2016*”. The application was submitted to the Federal Government on November 14, 2016. If funded, the City will issue a Request for Proposal (RFP).

**CAB Terms of Reference (TOR) - Membership**

7. Administration informed members that currently there are 3 vacant sectors in the membership:
- a) Organizations serving Persons with Disabilities.
  - b) Representative from a Yellowknife Business.
  - c) Representative from an Aboriginal Organization.

The Federal Government representatives informed members that there are additional changes to the TOR forthcoming and will address this in the New Year. Federal Representatives required that three more sectors be represented in the membership:

- a) Veterans.
- b) Persons with lived experience.
- c) Indigenous persons &/or Organizations.

**Action: Administration to advertise vacant positions immediately and make changes to the Terms of Reference in the New Year.**

**Action: Administration to solicit Aboriginal Organization(s) for membership immediately.**

**Next Meeting**

8. Next meeting is changed from regularly planned meeting date and is scheduled on Monday, January 30, 2017 from 9:00 a.m. to 11:00 a.m. at the City Hall, Upstairs Boardroom.

**Adjournment**

9. The meeting was adjourned at 10:35 a.m.

Prepared: December 9, 2016 DMH/ck