



CITY OF YELLOWKNIFE  
Community Advisory Board on Homelessness  
**February 18<sup>th</sup>, 2016 at 9:00 a.m.**  
City Hall – Downstairs Boardroom

## MINUTES

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Minutes of a meeting held on Thursday, February 18<sup>th</sup>, 2016 at 9:00 a.m. in the City Hall, Downstairs Boardroom. The following Committee members were in attendance:

Present: Councillor L. Bussey, co-chair  
Mayor M. Heyck,  
L. Fuller,  
S. Jackson (via teleconference @ 10:15 a.m.)  
I. Hamlyn.

Regrets: V. Tompkins,  
G. White, and  
M. Saturnino.

The following advisory/ alternate members were in attendance:

I. Shea, and  
L. Strawkowski.

The following representatives of the Federal Government were in attendance via conference phone:

S. Glynmmorris.

The following consultants were in attendance via conference phone:

C. Keller.

The following members of the public were in attendance:

H. Maddeaux-Young.

The following members of Administration staff were in attendance:

D.M. Hernblad, and  
C. Kida, Recording.

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### **Call to Order**

1. The meeting was called to order at 9:15 a.m.
2. Committee agreed unanimously to amend the agenda to consider the Housing First Project as the first order of business.



**Approval of Agenda**

3. L. Fuller moved,  
Mayor M. Heyck seconded,

**That the Agenda be approved as amended**

**MOTION CARRIED UNANIMOUSLY**

**Disclosure of Pecuniary Interest**

4. There were no disclosures of pecuniary interest at the onset of the meeting.

**Housing First Project:**

4. a) Update from Committees:

**i. Housing First Budget Committee**

The Budget Committee advised that the successful proponent of the Request for Proposal (RFP) should develop a detailed budget for the Housing First (HF) Project. C. Keller suggested the Budget Committee to provide the proponent with the budget guidelines to get them started.

***Action: L. Bussey to contact Budget Committee members to arrange budget meeting.***

**ii. Housing First Prioritization Committee**

The Prioritization Committee presented an extensive list of prioritization aspects desired for client acceptance into Phase 1 of the HF project. The Committee debated several different aspects of prioritization in the program. The Committee talked about the Vulnerability Assessment Tool (VAT) by DESC out of Seattle. The Committee feels that VAT is the right assessment tool to use in the program as it was researched as the most well rounded “life aspects” assessment tool and clients can be assessed and reassessed to measure the program’s impact in their lives. This would also provide a consistent tool in our community amongst Service Providers. C. Keller suggested that CAB members should have a round table discussion on the intake process to have enough endorsement of the process before finalizing it.

***Action: S. Glynnmorris to look into 3 or 4 similar size communities that have developed HF and find out what assessment tool they are using. If other communities are using VAT how many locations in Canada are using it and what they think about the tool.***

***Administration to set up another Prioritization meeting which will include Client Intake considerations as well.***

**Homelessness Partnering Strategy (HPS) 2015-2016 Annual Funding Allocation:**

5. L. Hamlyn declared a conflict of interest and excluded herself from the meeting at 10:15 a.m. S. Jackson joined the meeting by conference call. All voting members present agreed on giving the potential lapsing funds from Priority #1: Housing First, to Priority #2: the Youth Housing Capital Project. The members acknowledge the Youth Capital Project purchase was not 100% funded



upon original purchase and also feel that this project is in full operation and a critical service within the community. They felt positive that the lapsing money will be well spent on the outstanding mortgage.

- a) L. Fuller moved,  
Mayor M. Heyck seconded,

**That the reallocation of the 2015-2016 potentially lapsing funds, originally allocated to Priority #1: Housing First Project, be re-allocated to Priority #2: Youth Housing Capital Project.**

**MOTION CARRIED UNANIMOUSLY**

#### **Approval of Meeting Minutes**

6. a) I. Hamlyn moved,  
L. Bussey seconded,

**That the Minutes for February 11<sup>th</sup>, 2016 be approved as amended to include in the February 11<sup>th</sup> minutes that CAB will not be participating in the 2016 National Point-in-Time (PiT) Count.**

**MOTION CARRIED UNANIMOUSLY**

#### **Upcoming Events or News**

7. D.M. Hernblad invited the CAB members to two Webinars offered by Mental Health Commission of Canada (MHCC):
- One on February 18<sup>th</sup>, after the CAB meeting, titled *Conveying a Culture of Hope and Empowerment*, and
  - On February 23<sup>rd</sup> titled *Understanding the Recovery Approach within Housing First*.
- D. M. Hernblad informed that the Canadian Housing and Renewal Association (CHRA) Congress is coming up in April.

Mayor M. Heyck informed that he had the opportunity, at the Sustainable Communities Conference in Ottawa last week, to talk to Jaime Rogers, who runs the HF Program in Medicine Hat, about the HF Program in Yellowknife.

#### **Next Meeting**

8. Next meeting is scheduled on **Thursday, February 25<sup>th</sup>**, 2016 from 9:00 a.m. to 11:00 a.m. at City Hall, Downstairs Boardroom.

#### **Adjournment**

9. The meeting was adjourned at 10:50 a.m.

Prepared: January 18<sup>th</sup>, 2016 DMH/ck