



CITY OF YELLOWKNIFE
Community Advisory Board on Homelessness
March 15, 2017 at 12:00 p.m.
City Hall – Upstairs Boardroom

MINUTES

Minutes of a meeting held on Wednesday, March 15, 2017 at 12:00 p.m. in the City Hall, Upstairs Boardroom. The following Committee members were in attendance:

Present: Councillor L. Bussey, Chair,
D. McKee,
M. Prowse,
P. Betsina,
I. Hamlyn, and
L. Fuller.

The following advisory/alternate members were in attendance:

E. Shea, NWT Housing Corporation,

The following representatives of the Federal Government were in attendance:

J. Wallis.

The following members of Administration staff were in attendance:

G. White,
D.M. Hernblad, and
C. Kida.

Call to Order

1. The meeting was called to order at 12:05 p.m.

Approval of Agenda

2. D. McKee moved,
M. Prowse seconded,

That the Agenda be approved as presented.

MOTION CARRIED UNANIMOUSLY



Disclosure of Pecuniary Interest

3. There were no disclosures of pecuniary interest.

Community Advisory Board on Homelessness (CAB) Existing Project Updates

4. *a. YK Housing First (HF)*

D. Hernblad on behalf of Bree Denning, YK Women's Society & HF project representative, gave a brief update on the project as follows:

- a) One participant passed away on January 31; staff assisted his family in making arrangements and cleaning the apartment. Another male participant moved in in late February.
- b) The HF Project has currently 10 participants housed.
- c) A new Outreach Staff member has been hired on a part-time basis and has been responsible for reviewing the waitlist, identifying individuals who are experiencing homelessness and are not on the list and facilitating access to the Vulnerability Assessment Tool (VAT) assessments.
- d) A quarterly report will be released at the end of March. The report will provide information on participant demographics, and program metrics including services brokered and provided by the program, and service usage by program participants of community resources such as ambulance, RCMP and shelters.

b. Hope's Haven Housing for Youth

Iris Hamlyn, SideDoor Ministries Executive Director, gave an update on their Hope's Haven Youth Housing program as follows:

- a) The program has currently 13 participants; 7 participants range in age between 15 and 18, and the other participants are over 18 years old.
- b) One of the challenges the program faces is the waiting list from youth coming from outside Yellowknife. The current wait list for Yellowknife Youth is about 9 youth.
- c) The program has had two successful youth transition out of the program to autonomous living.
- d) At the end of March another participant will be transitioning to permanent housing.

Approval of February 14, 2017 Minutes

5. L. Fuller moved,
I. Hamlyn seconded,

That the minutes for February 14, 2017 be approved as presented.

MOTION CARRIED UNANIMOUSLY

Community Advisory Board on Homelessness (CAB) Membership Update

6. Administration noted that there is a need for clarification from the Government of the Northwest Territories (GNWT) on the Department of Health with a Clinical Mandate Membership. E. Shea stated that the GNWT is considering sending more representatives from the GNWT to attend the CAB meetings. Administration relayed that there is a need for discussion on the GNWT representation.



Action: E. Shea to find out more information about the GNWT considering sending more representatives to attend the CAB meetings.

CAB New Project Information Update

7. a. 10 Year Plan to End Homelessness

Administration advised that Turner Research & Strategies started consultations with key stakeholders. Jamie Rogers, a representative of Turner Research & Strategies, conducted consultations with stakeholders in the first week of March. Nick Falvo, another representative of Turner Research & Strategies, is currently in Yellowknife conducting more consultations. Alina Turner will be in Yellowknife from April 18 to April 21 conducting political and governmental consultations. A mid-term report will be presented in April and the final report is expected to be released in June.

Action: Administration to send email reminding members of the mid-term report presentation on the 10 Year Plan to End Homelessness.

b. Request for Proposal (RFP): 24h Sheltering Services

Administration advised that SideDoor was the awarded proponent for the 24h Sheltering Services. Iris Hamlyn, SideDoor Ministries Executive Director, gave an overview of the services they are providing. The services are as follows:

- Since February 6, Hope's Haven and the newly renovated Resource Centre have been providing 24h sheltering and support for youth.
- The shelter provides 3 hot meals a day and serves participants ranging from 15 to 24 years old.
- Shower and laundry is available at the shelter.
- At any given time there are about 6 youth at the shelter but sometimes this number can go up to 14 youth.

c. Request for Proposal (RFP): Street Outreach Services

Administration advised that this RFP is on hold until the sobering centre opens and a vehicle is available to the program. Administration further advised that any program funded by the Homelessness Partnering Strategy (HPS) must meet its directives.

Action: L. Bussey to circulate the Sober Centre Document to CAB members sent to her by Alina Turner.

d. Homelessness Partnering Strategy (HPS): Innovative Solutions Application

Administration informed that the Managed Alcohol Program (MAP) application was not successful.

e. New RFP: Housing First for Families

Administration informed that the RFP is currently being advertised. The RFP closes on March 22 at 3:00 p.m.



f. New RFP: HPS National Point-in-Time Count for 2018

Administration informed that Yellowknife has been invited to apply for funding to conduct a **National Point-in-Time Count** in 2018. \$32,000 has been offered to fund expenses and processes to complete the count. The PiT Count must be performed between March 1 and April 30, 2018. The application process must be completed by May 31, 2017. Members requested Administration send more information in regards to the methodology for the count in order to make a more informed decision.

Action: Administration to send further information on the methodology for this National Point-in-Time Project.

Training in Yellowknife

8. Administration advised that the Housing First Intensive training and Harm Reduction training will take place on March 16 and 17 at City Hall.

Administration further advised that the Homeless Individuals and Families Information System (HIFIS) Basic User + Administration training will take place on March 21, 22 and 23 at City Hall. The training will be conducted by a HIFIS trainer.

Administration proposed that the Vulnerability Assessment Tool (VAT) training take place on May 16, 17 and 18, 2017. Due to other commitments some members are not able to participate and requested that the training be rescheduled for the last week of May.

Action: Administration to contact BC Housing (trainers) to reschedule training for the last week of May.

CAB Communication

9. L. Bussey stated that information in regards to CAB will continue to be circulated in a timely manner. L. Bussey further stated that the two-way exchanges of information, such as updates on the CAB activity reported, as well as updates on GNWT Social Envelope Committee Initiatives, are to be provided by E. Shea at each meeting. A standing item will be added to the CAB agenda. Members suggested that Dropbox should be investigated & considered, to share information released during the meetings to avoid any miscommunication.

Next Meeting

9. Next meeting is scheduled on Thursday, April 13, 2017 from 9:00 a.m. to 11:00 a.m. at the City Hall, Downstairs Boardroom.



Adjournment

10. I. Hamlyn moved,

That the meeting be adjourned at 2:05 p.m.

MOTION CARRIED UNANIMOUSLY

Prepared: March 16, 2017 DMH/ck