



CITY OF YELLOWKNIFE  
Community Advisory Board on Homelessness  
**October 17, 2017 at 9:00 a.m.**  
City Hall – Upstairs Boardroom

## MINUTES

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Minutes of a meeting held on Tuesday, October 17, 2017 at 9:00 a.m. in the City Hall, Upstairs Boardroom. The following Committee members were in attendance:

Present: Councillor L. Bussey, chair,  
Mayor M. Heyck, ex officio,  
W. Haley,  
D. McKee,  
I. Hamlyn, and  
L. Fuller.

The following advisory/alternate members were in attendance:

E. Shea, NWT Housing Corporation.

The following representatives of the Federal Government were in attendance:

R. Woodward.

The following representatives of the Federal Government were in attendance via conference phone:

J. Wallis.

The following members of Administration staff were in attendance:

G. White,  
D.M. Hernblad, and  
C. Kida.

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### **Call to Order**

1. The meeting was called to order at 9:00 a.m.

### **Approval of Agenda**

2. Mayor M. Heyck moved,  
D. McKee seconded,

**That the Agenda be approved as presented.**

**MOTION CARRIED UNANIMOUSLY**



### Disclosure of Pecuniary Interest

3. There were no disclosures of pecuniary interest.

### Approval of Past Minutes

4. L. Fuller moved,  
D. McKee seconded,

**That the Minutes for June 29, 2017 be approved as presented.**

### **MOTION CARRIED UNANIMOUSLY**

### Homelessness Partnering Strategy (HPS) Project Update

5. *a. Youth Housing and Hopes Haven: Side Door Ministries*
  - I. Hamlyn, the Executive Director of Side Door Ministries, reported that:
    - a. The program currently has three (3) youths residing at Hopes Haven.
    - b. 9 youths moved off site to own apartments.
    - c. Expecting to have 6 more intakes in the next month.
    - d. The age range of youth is now between 15 to 19 years old.
  - b. 24 hours Shelter Services: Side Door Ministries*
    - I. Hamlyn, the Executive Director of Side Door Ministries, reported that:
      - a. The emergency shelter at Hopes Haven opens from 8:00 p.m. – 12:00 p.m.
      - b. The Resource Centre opens from 12:00 p.m. – 8:00 p.m. providing 24hrs shelter services.
      - c. The shelter has been facing challenges with insufficient staff to cover holidays, sick days, etc.
      - d. This program has helped escorting youth back to their original community and making sure supports are in place to help them.
  - c. Housing First Adult: YK Women's Society*
    - a. B. Denning, YK Women's Society & Housing First Project representative, was not able to attend the meeting.
  - d. Housing First for Families: YWCA (Northwest Territories) NWT*
    - L. Fuller, the Executive Director of YWCA NWT reported that:
      - a. New staff has been hired to support the program.
      - b. Two (2) families have been housed in units.
      - c. Five (5) families are supposed to be housed on the last week of October beginning of November.
      - d. Families in the program pay about 30% of rent the other amount is provided by the Housing Corporation, rent supplements program.
      - e. Three (3) staff members are attending the Homelessness Conference in Winnipeg in October.



**Homelessness Partnering Strategy (HPS) Community Plan Project Update**

6. *a. Housing First Request for Proposal (RFP) – General*

Administration stated that there was only one (1) proposal received. Administration further stated that negotiation is underway with proponent. A signing ceremony is to be announced.

*b. Coordinated Access – Community Assessment & Planning*

Administration informed Committee that a draft Request for Proposal is being developed and will be finalized after adding information gathered from the Homelessness Conference in Winnipeg. The RFP is expected to be released by the end of November.

*c. Training Requirements*

Administration requested ideas for training from Committee members. Side Doors is hosting a VAT training on November 1, 2017 at Side Doors to shelters.

***Action: Committee Members to send ideas for training to Homelessness Coordinator by email.***

**Homelessness Partnering Strategy (HPS) 10 Year Plan to End Homelessness - Adoption**

7. Mayor M. Heyck moved,  
L. Fuller second,

**That the 10 Year Plan to End Homelessness to be adopted as presented.**

**MOTION CARRIED UNANIMOUSLY**

**Community Advisory Board on Homelessness (CAB) Membership & Meetings**

8. Chairperson requested more commitment from members to attend the meeting and that confirmation of attendance should be send by email. Members requested that once the date of the meeting is confirmed that Administration send an Outlook meeting request.

***Action: Administration to send an Outlook meeting request once date for the meeting is confirmed.***

**Next Meeting**

9. Next meeting is scheduled on Tuesday, November 7, 2017 from 9:00 a.m. to 11:00 a.m. at the City Hall, Downstairs Boardroom.

***Action Item: Administration to send an email to members to check availability.***

**Adjournment**

10. The meeting was adjourned at 9:50 a.m.

Prepared: November 2, 2017 DMH/ck