



CITY OF YELLOWKNIFE  
Community Advisory Board on Homelessness  
June 20, 2014 at 8:33 a.m.  
City Hall – 2nd Floor Boardroom

## MINUTES

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Minutes of a meeting held on Friday, June 20, 2014 at 8:33 a.m. in the City Hall Main Boardroom. The following Committee members were in attendance:

Chairman: Councillor L. Bussey,  
D. McKee, co-chair,  
Dr. Corkal,  
L. Elkin,  
L. Fuller,  
I. Hamlyn,  
E. Shea,  
V. Tompkins, and  
Mayor M. Heyck, ex officio.

The following advisory members were in attendance:

N. Nadeau, and  
M. Saturnino.

The following members of Administration were also in attendance:

D.M. Hernblad,  
D. Hurley, and  
A. Neumann.

Absent: J. Renaud, and  
G. White.

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### **Call to Order**

1. The meeting was called to order at 8:33 a.m.

### **Welcome & Introductions**

2. Councillor Bussey gave a welcoming speech and introductions were made by everyone in attendance.



### Amendment of Agenda

3. Committee agreed to amend the agenda by adding initiatives in the community if time permits.

### Disclosure of Pecuniary Interest

4. There were no disclosures of pecuniary interest.

### Review CAB Terms of Reference

5. The Board discussed naming more than one designate for organizations.

***ACTION: Administration will write a recommendation to Council recommending that there be more than one designate named for the Department Responsible for Homelessness within the GNWT (in case of travel). Councillor Bussey stated that E. Shea may send a new delegate when she is unable to attend going forward.***

***ACTION: A typographical error needs to be corrected and sent to Debbie Gillard (City Clerk) for approval in section 8J of the Terms of Reference amending YHSSA to DHSS.***

### CAB Communications

6. Councillor Bussey stated that all media questions are to be directed to either herself or D. McKee.

### Introduction of Homelessness Partnering Strategy (HPS): Community Plan

7. D.M. Hernblad reviewed the book which is to be completed by September 13, 2014 and needs approval from Federal Government. This submission is required to be reviewed and amended annually. Discussion on putting RFPs forward. Funding is annual and cannot be profiled for future years. Deadline to be complete is Monday, August 25th so it can go to the Director's meeting on Wednesday, August 27th, to MSC on September 2, 2014, and Council on September 8, 2014.
8. Discussion of eligible and non-eligible project types, as well as Housing First.

***ACTION: Administration to provide more clarity for the next meeting on eligible and non-eligible projects/priorities.***

### CAB Meeting Dates, Agendas & Minutes

9. The Board discussed setting timelines, Council's process, priorities, and breaking down the Community Plan submission into parts the sub-committees (TBD) will work on.

***ACTION: D. McKee to be added to header as co-chair for all future Agendas.***

***ACTION: All board members to email D.M. Hernblad their top three priorities by Friday, July 4, 2014. A summary email of all submitted priorities will be sent to membership by Wednesday, July 9, 2014.***

***ACTION: D.M. Hernblad to circulate Robert's Rules as a reference guide to all members as well as a cheat sheet with important acronyms.***



***ACTION: Administration to send an itinerary of target dates via email to the Board including when MSC and Council meetings take place (for approval process).***

10. Discussed Org Code's report which will be complete in 3 weeks (July 14th week) and may have preliminary results they can share with CAB to help set priorities. A meeting is set for Wednesday, July 16, 2014 from 8:00 a.m. to 4:00 p.m. at City Hall in the large lower boardroom to start working on the submission.

***ACTION: All items needed for the July 16<sup>th</sup> meeting will be sent by Administration one week prior to the meeting. Administration to arrange for a conference call with D. McKee (out of country) for the July 16<sup>th</sup> meeting.***

11. There will be an informational meeting on Thursday, June 26, 2014 in the City Hall main boardroom with the Org Code Consultant, as well as a Public Meeting on Wednesday, June 25, 2014 in the Library Meeting Room.

***ACTION: Councillor Bussey requested D.M. Hernblad to call and invite target organizations such as NPREIT to the Public Meeting at the Public Library.***

#### **Initiatives in Community**

12. I. Hamlyn shared information on Eva's Initiatives and youth homelessness. It was noted that Side Door has extended the age limit for youth from 19 to 24.
13. D.M. Hernblad discussed an initiative that's being applied for through the Mental Health Commission.

***ACTION: D.M. Hernblad to send a video by Org Code on Housing First.***

#### **Next Meeting**

14. Next meeting is scheduled on Thursday, June 26, 2014.

#### **Adjournment**

15. The meeting was adjourned at 9:47 a.m.

Prepared: July 3, 2014 DMH/an