



CITY OF YELLOWKNIFE

**MINUTES**

**HERITAGE COMMITTEE**  
**Wednesday, June 20, 2018 at 12:00 p.m.**  
**City Hall, Upper Boardroom**

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Minutes of a meeting held on Wednesday, June 20, 2018 at 12:00 p.m. in the Upper Boardroom at City Hall.

The following Committee members were in attendance:

Chair: Councillor J. Morse,  
A. Cartwright,  
D. Finch,  
L. Gordon,  
Y. Quick,  
F. Sangris, and

The following Committee members were absent:

Mayor M. Heyck, and  
S. Allerston,  
L. Canadic,  
C. Lafferty,  
E. Purchase, and  
N. Santos.

The following members of Administration were in attendance:

J. Derksen,  
R. Lok, and  
C. Dubuc.

The following guests were in attendance:

K. Kakfwi-Scott, and  
B. Kelln.

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**Call to Order**

1. The Chair called the meeting to order at 12:06 p.m.

**Disclosure of Pecuniary Interest**

2. There were no disclosures of pecuniary interest.



**Approval of the Agenda**

3. Committee agreed unanimously to amend the agenda to remove item 6, a presentation from TerraX on Initiative called Yellowknife's Extraordinary History, as the presenter couldn't make it.

Committee also agreed unanimously to replace item 10, Update from Administration on Heritage Fair Prize Promotion, that required the presence of Mayor Heyck, by a General Update from Administration.

4. L. Gordon moved,  
Y. Quick seconded,

**That the Agenda be approved as amended.**

**Approval of the Minutes**

5. D. Finch moved,  
A. Cartwright seconded,

**That the Minutes of the meeting held on May 17, 2018 be approved.**

**MOTION CARRIED UNANIMOUSLY**

**Presentation on Heritage Project Funding Application – Dene Nahjo's Urban Tanning Camp**

6. Committee heard a presentation from Ms. Kyla Kakfwi-Scott regarding a funding request in the amount of \$5,000.00 for the Dene Nahjo's Urban Tanning Camp, which will take place in September of 2018.

Committee noted that this project has been receiving funding from the Heritage Committee for the past two years.

7. A. Cartwright moved,  
D. Finch seconded,

**That Committee approve the expenditure of \$5,000.00 from the Heritage Committee Project Funding budget for Dene Nahjo's Urban Tanning Camp, which will occur in September of 2018.**

**MOTION CARRIED UNANIMOUSLY**

***Action: Administration to draft memorandum to Council regarding whether to authorize the expenditure of \$5,000.00 from the Heritage Committee Project Funding budget for the Dene Nahjo's Urban Tanning Camp.***

**General Administration Update**

8. Planning and Lands Manager Rob Lok is introduced, as he will be providing administrative support to Committee.



**Draft Intercultural Placemaking Plan and proposed budget**

9. Administration presented the latest update on the Draft Intercultural Placemaking Plan, as well as the proposed budget, to Committee.

Committee requested amendments to the Plan in order to clarify the “intercultural” definition in section 3, as well as including an element of reconciliation to the text.

10. D. Finch moved  
A. Cartwright seconded,

**That Committee approve the Draft Intercultural Placemaking Plan as amended.**

**MOTION CARRIED UNANIMOUSLY**

***Action: Administration to make minor edits to the Draft Plan and draft memorandum to Council on whether to adopt the Draft Intercultural Placemaking Plan as amended by Heritage Committee.***

**Review of Heritage Committee Criteria for Project Funding**

11. Administration presented the updated Criteria for Project Funding, as well as the revised Heritage Committee Project Funding Application Form, for the Committee’s review.

Committee discussed the process for reviewing the applications and the impact that this has on the Project Funding budget. Programs Manager Brian Kelln explained the yearly process used by the Grant Review Committee when reviewing applications.

***Action: Administration will confirm if the various budget allocations can be moved around for other purposes.***

Committee agreed that a twice a year review process is what makes most sense for the Heritage Committee, that clear and official deadlines should be set, and that the public should be made aware of those deadlines.

***Action: Administration undertook to provide precise deadlines on the Heritage Committee webpage as it would be helpful to applicants.***

It was noted by Committee members that criteria seven and eight could be involuntarily excluding certain projects because of the way they are phrased and therefore should be reformulated.

It was also noted that the \$3,000 limit to authorize funding is written in the Heritage Committee Terms of Reference. Committee advised that the Terms of Reference should be reviewed regularly.

***Action: Administration will confirm the process for reviewing and updating the Committee’s Terms of Reference.***



12. L. Gordon moved  
F. Sangris seconded,

**That Committee approve the Heritage Committee Criteria for Project Funding and the Heritage Committee Funding Program Application form as amended.**

**MOTION CARRIED UNANIMOUSLY**

***Action: Administration to draft memorandum to Council on whether to adopt the Heritage Committee Criteria for Project Funding and the Heritage Committee Funding Program Application Form as amended by the Heritage Committee.***

**Discussion lead by Administration on linking external websites to City's Heritage Committee webpage**

13. Administration confirmed that it is a City Administration policy to not have links to external websites on the City's website as there would be no control over the information contained, and links could be broken or contents could be changed without the Committee's knowledge.

It was brought up by Committee members that maybe an exception could be made for the Heritage Committee webpage by putting a disclaimer before an external link such as "You are about to click on a link to an external webpage, we are not responsible for the content".

***Action: Administration to bring the disclaimer solution forward at the Senior Management meeting as it is directly related to the Pat Braden project funding approval by Council.***

**Budget Update**

14. Administration provided an update on what projects have been approved this fiscal year, as well as how much money has been spent so far.

**Next Scheduled Meeting**

15. The next regular meeting is scheduled for July 19, 2018.

**Adjournment**

16. The meeting was adjourned at 1:13 p.m.

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