



CITY OF YELLOWKNIFE

**MINUTES**

**HERITAGE COMMITTEE**  
**Wednesday, May 14, 2014 at 12:00 noon**  
**City Hall - Upper Boardroom**

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In attendance:

Public at Large	Ruth McKeown, Vice-Chair (Acting Chair)
Public at Large	Adrienne Cartwright
Public at Large	David Finch
Public at Large	Ronne Heming
Public at Large	David Kellett
Public at Large	David Ritchie
Public at Large	Stephanie Yuill

The following members of Administration were in attendance:

City of Yellowknife	Anthony Ferri, Planner
City of Yellowknife	Amber Neumann.

Regrets:

Mayor's Office	Mayor Mark Heyck, Ex Officio
City Council	Councillor Adrian Bell
City Council	Councillor Niels Konge
Public at Large	Stephanie Irlbacher-Fox
Public at Large	Kristen Luce
Public at Large	Mike Vaydik, Chair

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**Call to Order**

1. The meeting was called to order at 12:05 p.m.

**Approval of Agenda**

2. Ms. Heming moved,  
Ms. Yuill seconded,

**That the agenda be approved as amended.**

**MOTION CARRIED UNANIMOUSLY**

**Introduction of New Members (David Finch and David Ritchie)**

3. There was a roundtable of introductions during which new members were welcomed and Ms. Yuill was thanked for her six years of service as her term has ended with this meeting. Committee noted that Mr. McMahon did not reapply to be on the Heritage Committee at the end of his term March 31, 2014.



***Action: Mr. Ferri to send Mr. McMahon a letter of thanks for his four years of service on the Heritage Committee.***

**Disclosure of Pecuniary Interest**

4. There were no disclosures of pecuniary interest.

**Approval of Minutes of Previous Meeting**

5. Mr. Kellett moved,  
Ms. Heming seconded,

**That the minutes of the meeting on March 12, 2014 be approved as amended.**

(S. Yuill added as seconder of item #10, a motion to carry over surplus funds from 2012-2013 budget to 2013-2014 budget).

**MOTION CARRIED UNANIMOUSLY**

**Matters Arising from Minutes of Previous Meeting**

6. There were no matters arising from Minutes of Previous Meeting.

**Administrative Updates**

7. Budget – Committee discussed and approved its operating budget.
8. Invoice from Structural and Environmental Review of Robertson Headframe – Committee reviewed and discussed the invoice.
9. Ms. Heming moved,  
Mr. Ritchie seconded,

**That Committee will consider contributing to the Robertson Headframe invoice after seeing some documentation and the preliminary report, then make a final decision.**

**MOTION CARRIED UNANIMOUSLY**

***Action: Mr. Ferri to provide Committee with background documentation and preliminary report on Robertson Headframe so that Committee will be fully informed before deciding whether to make a contribution towards the outstanding invoice.***

10. Back Bay Signage – Correcting an error on the original bronze plaque.
11. Ms. Yuill moved,  
Ms. Cartwright seconded,

**That Committee correct the error on the Back Bay bronze plaque this year with funds from the 2013 budget.**

**MOTION CARRIED UNANIMOUSLY**

***Action: Mr. Ferri to send the Back Bay sign away for correction before the business closes for its mid-July shutdown.***

**Heritage Committee Action List**



12. Committee reviewed the Action List of projects and members reported on items.

**Action: Mr. Ferri to add a discussion on final draft of item 1(a) – Develop a “one page” communications plan - to next meeting’s agenda.**

**Action: R. McKeown volunteered to take on Mr. McMahon’s responsibility for item 3(b) – Conduct a year-end review.**

**Action: Waiting on next meeting for Ms. Luce-Vivan to report on item 3(c) – Adopt and promote a clear process and criteria for RFPs; Mr. Ferri to add item discussion to next meeting’s agenda.**

**Action: Review and motion to adopt at the next meeting the draft document, “Heritage Committee Criteria for Proposals”.**

### **Heritage Walking Tour Update**

13. Mr. Ferri updated the Committee on the progress of the Heritage Walking Tour and noted he is working with CDÉTNO on this project. The Heritage Walking Tour is written in French. Ms. Yuill suggested the Tour also be translated into Japanese due to the large number of tourists from Japan.

**Action: Mr. Ferri to provide Committee with a copy of the Heritage Walking Tour after it is translated into English.**

### **Letter from Spencer and Ray Decorby RE: Preserving Historic Buildings**

14. Two letters were received for information and action (from Spencer and Ray Decorby) regarding the preservation and possible movement of two registered or designated historic buildings on Latham Island. The letters request the assistance of the Heritage Committee. Mr. Spencer Decorby was in attendance to present the concerns outlined in the letters. He would like to obtain permits to prevent the demolition of these structures by the City in future, and possibly to move the buildings onto City lands. He is willing to pay costs to refurbish one of the buildings. The Heritage Committee discussed options. Mr. Decorby agreed to inform the Committee should there be a change in the status of these two structures (i.e., they become slated for demolition).

Ms. Cartwright left the meeting at 12:47 p.m.

**Action: Committee designated a new sub-committee, composed of Mr. Ritchie, Mr. Kellett, and Ms. Heming, to act as a liaison between the Committee and the City in regards to historic buildings, to help determine the best way for the City to inform the public how to proceed with a heritage-related request, and to be a mechanism of alert for the Planning and Lands Department if old buildings are marked for demolition.**

**Action: An update by the sub-committee on historic buildings to be added to the next agenda.**

**Action: Mr. Ferri will bring forward the letters from the Decorbys to the Planning and Lands Department for response.**



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**Displaying Heritage Week artwork**

***Action: Ms. Yuill will initiate contact with the Guild of Arts and Crafts to see about having a small display of ceramic artwork (from the Heritage Committee's art collection) at the Fireweed Studio while it is open over the summer.***

**Heritage Share**

15. Ms. McKeown circulated a draft Heritage Committee Action Plan about involving Committee in planning a project to bring the Lancaster aircraft from Hamilton to the July 2016 Yellowknife Air Show, and shared information on the Canadian Warplane Museum in Hamilton, ON.
16. Ms. Yuill noted the Canadian Human Rights Museum opens this September in Winnipeg.

**Next Meeting**

17. Next regular meeting will be held on Wednesday, June 11, 2014.

**Adjournment**

18. Committee adjourned the meeting at 1:00 p.m.