



CITY OF YELLOWKNIFE

Mayor's Task Force on Economic Development
August 22, 2019 at 12:00 p.m.
Council Chamber

MINUTES

Minutes of a meeting held on Thursday, August 22, 2019 at 12:00 p.m. in Council Chamber. The following Committee members were in attendance:

Present: Mayor R. Alty, Ex-officio, Chair,
F. Afane,
M. Brajer,
J. Clermont,
D. Connelly,
P. Houweling,
S. Ivens,
C. Keats,
K. Ruptash,
T. St. Denis,
K. Thomas, and
R. Warburton.

The following Committee members were in attendance via conference phone:

E. Binion,
C. Bolstad,
L. Chen, and
V.L. Sacrey.

The following members of the Administration staff were in attendance:

S. Bassi-Kellett, and
K. Penney.

Call to Order & Introductions

1. The meeting was called to order at 12:10 p.m. Being the first meeting of this Committee, it began with each present member introducing themselves.

Review of Committee Members Not Present

2. Chair R. Alty then led a review of the names of Committee members who were not in attendance at the meeting.



Action Item: Administration is to distribute the listing of Committee members along with the agenda package for the next meeting.

Background on Purpose of Committee

3. Chair R. Alty introduced and explained why the City of Yellowknife (the “City”) formed this Committee. She noted that the City wants to hear from members regarding opportunities and challenges, as well as to utilize members’ experience and knowledge to influence the development and implementation phase of the City’s *2019-2024 Economic Development Strategy* (the “Strategy”).

Chair R. Alty also explained the Request for Proposal (“RFP”) process, noting that it closes on September 3, 2019; the RFP will be awarded by September 9, 2019; and the Strategy is to be completed by January 31, 2020.

Next Meeting

4. The next meeting is scheduled for Thursday, September 26, 2019 from 12:00 p.m. to 2:00 p.m. in Council Chamber. Committee determined that following this meeting it would meet at Noon on the final Thursday of each month, until the completion of the Strategy by January 31, 2020; at which point Committee will begin to meet quarterly instead of monthly to continue operations.

Action Item: Administration is to send a recurring calendar invitation to Committee for the monthly meetings.

Further Items

5. T. St. Denis detailed the GNWT’s role with the City on this initiative.

D. Connelly discussed looking into other similar size circumpolar cities, and the need to distribute the Conference Board of Canada’s Territorial Economic Outlook report.

Action Item: Administration is to circulate the previous Economic Development Strategy and the Terms of Reference for the RFP to Committee.

Adjournment

6. The meeting was adjourned at 12:45 p.m.

Prepared: August 29, 2019 KP/bp