



CITY OF YELLOWKNIFE

SOCIAL ISSUES COMMITTEE

July 7, 2016 at 12:00 p.m.

City Hall – Lower Boardroom

MINUTES

Minutes of a meeting held on Thursday, July 7, 2016 at 12:00 p.m. at City Hall in the Lower Boardroom. The following members were in attendance:

Chairman: Councillor L. Bussey,
C. Doolittle,
D. Everett,
C. Lafferty,
A. Lizotte, and
C. Wawzonek (12:10 p.m.).

Absent: Mayor Mark Heyck (ex officio),
J. Adam, and
J. Fullerton.

Guests : Margaret Melhorn, Yellowknife Community Foundation
Rosella Stoesz Executive Director, Yellowknife Community Foundation

The following members of Administration staff were in attendance:
S. Jovic.

Item Description

Call to Order

1. The meeting was called to order at 12:08 p.m.

Disclosure of Pecuniary Interest

2. There were no disclosures of pecuniary interest.

Approval of Agenda

3. Ms. Everett moved,
4. Ms. Lizotte seconded,

That the Agenda be approved.

MOTION CARRIED UNANIMOUSLY



Approval of Minutes of Previous Meeting

5. Ms. Lizotte moved,
Ms. Everett seconded,

That the Minutes of the meeting held on June 9, 2016 be approved.

MOTION CARRIED UNANIMOUSLY

Action: That Committee invite Ms. Cooke and Mr. Adam to the Social Issues Committee in September to thank them for their work on the Social Issues Committee.

Matters Arising from Minutes of Previous Meetings:

6. **Action Plan for Vital Signs Project**

Ms. Melhorn noted that the Vital Signs Working Group met on June 23, 2016 and discussed proposed meeting schedule, work plan and reviewed Terms of Reference. Ms. Melhorn further noted that the purpose of the working group is to undertake the work necessary to prepare for the Yellowknife Community Foundation's (YCF) participation, in partnership with the City of Yellowknife, in a Vital Signs Project in 2017. Ms. Melhorn stated that the work is to be undertaken in 2016 with the Working Group being dissolved once the project Steering Committee has been established.

Ms. Melhorn further stated that key objectives of the Working Group are:

- To draft a collaboration agreement between the Yellowknife Community Foundation (YCF) and the City of Yellowknife and Terms of Reference for the Vital Signs Steering Committee for approval by the YCF Board of Directors and the City.
- To become familiar with the Community Foundations of Canada (CFC) Vital Signs Program, requirements and resources. This will entail reviewing other Vital Signs reports, summarizing the key requirements of a Vital Signs Project, including key principles and proposed areas of focus for Yellowknife, and making recommendations for transmittal to the Steering Committee.
- To review budget requirements for the Vital Signs Project, develop draft options for budgets and investigate additional sources of funding if needed.
- To review and develop an inventory of information sources not included in the CFC package of indicators, including recent reports on community issues.
- To make recommendations for membership of the Vital Signs Steering Committee.

Ms. Stoesz noted that they looked at a variety of report cards for a small city, Powell River, BC; Big City Edmonton, AB; the region of northwestern Alberta with a focus on Grand Prairie and the Province of Newfoundland and Labrador.

Ms. Melhorn noted that the Working Group agreed that each member will read three (3) vital signs reports and provide comments on what might work best for Yellowknife.

Committee inquired about the composition of the Steering Committee and whether someone outside the City can sit on the Steering Committee. Committee inquired who would have the authority to sign the collaboration agreement.



Committee noted that the Working Group should provide a detailed report that will be presented to City Council in November 2016 explaining why they are doing this project, what will happen next, set guidelines and direction and provide benefits. Committee noted that in order to empower stakeholders to participate in a discussion about this project and future benefits, it is first necessary to help people to understand the range of change that the community could see. Committee further noted that engaging public and a wide variety of stakeholders is a priority to ensure that the results of this engagement program accurately reflect the diversity.

Committee noted that the next Vital Signs Sub-Committee meetings are as follows:

Date	Meeting Attendees
Wednesday, July 27	Vital Signs Sub-Committee
Thursday, August 16	Vital Signs Sub-Committee

Action Item:

- ***Councillor Bussey to provide inventory information of what was done in the past for Report Cards for Yellowknife;***
- ***Councillor Bussey to provide old copies of report cards;***
- ***Councillor Bussey to inquire with the City of Yellowknife Communication Department regarding promotion;***
- ***Yellowknife Community Foundation to draft collaboration agreement;***
- ***Committee members to provide reports and resources to Ms. Lizotte;***
- ***Ms. Lizotte to compile inventory list (list of people that should be included, reports and resources) and report to Working Group;***
- ***Working group to provide engagement strategy;***
- ***Yellowknife Community Foundation to reach out and engage stakeholders.***

Update from Chair on Housing Workshop

7. Councillor Bussey noted that the Request for Proposal for the Housing First Project was reviewed and will be signed next week. Councillor Bussey further noted that they received additional funding for the Community Plan and Housing First Project.

Other Business

8. Committee noted that the Yellowknife Community Foundation is having a BBQ on August 28, 2016.

Next meeting

9. The next scheduled meeting will be held on Thursday, September 8, 2016 at 12:00 p.m.

Adjournment

10. The meeting was adjourned at 12:45 p.m.

Prepared: July 8, 2016 SJ/