



CITY OF YELLOWKNIFE 2015 MUNICIPAL ELECTION

A GUIDE FOR PROSPECTIVE CANDIDATES

RUNNING FOR MUNICIPAL OFFICE IN YELLOWKNIFE

Before you file

Here are some things that candidates may wish to consider before filing a nomination paper for Mayor or Councillor. This information is based on the provisions of the *Local Authorities Elections Act*, as well as comments received from candidates who have run in previous municipal elections. This information is provided as a *general guideline only* to prospective candidates.

Are you eligible to be nominated?

You are not eligible to be a candidate if:

- you are a Supreme Court Judge, Territorial Judge, Youth Justice Court Judge or Justice of the Peace;
- you are a member of the Legislative Assembly;
- you are a full time permanent employee of the City;
- you are an election officer;
- you have been convicted of a corrupt practice under the *Local Authorities Election Act* within the three years immediately preceding election day;
- you have been convicted of an offence punishable by imprisonment for five years or more within the three years immediately preceding election day, or whose imprisonment as a result of the conviction terminates within the three years immediately preceding election day;
- you are an assessor or auditor of the City;
- you are personally indebted to the City for a sum exceeding \$500.00 for more than 90 days (other than taxes described below);
- you have a controlling interest in a private or public corporation that is indebted to the municipal corporation for a sum exceeding \$500 for more than 90 days (other than the taxes described below); or
- you have not paid all of your municipal taxes before December 31 of the year in which the taxes are levied.

N.B. It is the responsibility of each candidate to verify their eligibility to be nominated. Please consult the *Local Authorities Elections Act* for all eligibility requirements.

Are you eligible to stand as a candidate?

Candidates must be:

- a Canadian citizen;
- 18 years of age; and
- a resident of the City of Yellowknife for at least 12 consecutive months immediately preceding the day nominations close.

Do you have the time?

The demands on your time will be heavy. You will be elected for a three-year term of office which begins on Monday, November 2, 2015. During your term, you will be required to:

- attend regular meetings of Council which are scheduled for the 2nd and 4th Monday evenings of the month, in the City Hall Council Chamber;
- attend meetings of the Municipal Services Committee which is a Committee of the Whole. The Municipal Services Committee meets on the 1st, 2nd, 3rd and 4th Monday each month at 12:05 p.m. in the City Hall Council Chamber;
- attend meetings of other committees, boards and agencies to which you are appointed as Council's representative;
- attend conferences, conventions, seminars, and workshops for training and discussion;
- attend social and other events promoting your municipality.

You will also need to spend time reading and talking with residents, your colleagues on City Council and others. This will all be part of the preparation for meetings and will help you to make informed decisions.

Do you understand the position?

As a member of City Council, you will have the opportunity to influence the future of Yellowknife. Individual members of Council do not have the power to commit Yellowknife to any expenditure or to direct the activities of City employees. Your power as a member of Council depends on your ability to persuade the other members of Council to adopt your view. Decisions of Council are made, by resolution, at Council Meetings.

Filing your nomination

Your nomination must be filed on the prescribed form which can be obtained from the Returning Officer at City Hall.

Nominators

Your form must be signed by two people who are eligible to vote in the election in the presence of a Notary Public, a Commissioner for Oaths for the Northwest Territories, or the Returning Officer.

For each nominator, the form must include that person's name, street address and signature.

Candidate

The nomination form requires that you give consent to the nomination and that you make a declaration stating that you are eligible for nomination and not subject to any of the disqualifications. (Please refer to the *Local Authorities Elections Act* for disqualifications.) You must swear or affirm the declaration before a Notary Public, a Commissioner for Oaths for the Northwest Territories, or the Returning Officer.

Filing the nomination form

The completed form is to be filed with the Returning Officer by the close of nominations. **The close of nominations is Monday, September 21, 2015 at 3:00 p.m.**

Withdrawing

Pursuant to s.46(1) of the *Local Authorities Elections Act*, where more than the required number of candidates are nominated, any person nominated may, within 48 hours after the close of nominations, withdraw his or her name as a candidate **by filing written notice of withdrawal with the Returning Officer.**

No late nominations

The Returning Officer cannot accept nominations after 3:00 p.m. on Monday, September 21, 2015. Be sure that your nomination form is completed accurately and is filed on time.

Election Signs & Campaign Materials

Please refer to the letter from the Development Officer in the nomination package for information regarding the placement of election signs.

It is an offence to erect or place campaign materials within 25 m of a Voting Station.

Campaign material means a sign, poster, placard, pamphlet, advertisement, banner or other material promoting or opposing the election of a candidate.

Voters List

Once your nomination papers are filed you will be entitled to receive one copy of the City's Voters List, obtainable from the Returning Officer. You will be asked to sign a Statutory Declaration stating that you will only use the information contained in the Voters List for the purposes of the Election and for no other purpose.

Questions

The Returning Officer is available to explain the election process to you. There is also information located on the City's website www.yellowknife.ca.

**Election Day is Monday
October 19, 2015**