



CITY OF YELLOWKNIFE

Policy Title: **PROOF OF VACCINATION POLICY**
Approved By: **Council Motion #0178-21**
Effective Date: **NOVEMBER 9, 2021**

1 INTRODUCTION

This policy outlines the City of Yellowknife’s proof of vaccination requirement for persons entering City facilities. This Policy is intended to meet the proof of vaccination requirements of Public Health Order – NORTHWEST TERRITORIES COVID-19 GATHERING ORDER (effective October 22, 2021) (the “Order”) so the City may increase capacity for programs and services at City parks and facilities in light of the continuing Covid-19 outbreak and the Public Health Orders of the Chief Public Health Officer.

2 POLICY

It is the Policy of the City of Yellowknife that persons who are eligible to receive the COVID-19 vaccine must be fully vaccinated prior to entering City owned and operated facilities.

For the purposes of this Policy, and pursuant to the Order, a person is “fully vaccinated” fourteen (14) days after receiving the final dose of a Health Canada authorized Covid-19 vaccine or an approved combination of Health Canada authorized vaccines.

2.1 Proof of Vaccination

- (i) Persons who are eligible to receive the COVID-19 vaccine must provide one of the following pieces of documentation prior to entry which includes their name, showing that they are fully vaccinated:
 - a) a Northwest Territories issued Proof of Vaccination Credential (paper or digital copies will be accepted¹);

The City will not be utilizing QR code scanning applications at this time.



- b) an official Vaccination History record issued by the Northwest Territories Health and Social Services Authority, the Hay River Health and Social Services Authority or the Tlicho Community Services Agency;
 - c) a proof of vaccination form from a jurisdiction outside the Northwest Territories that provides the person's name and at least one of the following:
 - i. date of birth,
 - ii. healthcare card number, or
 - iii. address,
 - iv. an inter-jurisdictional QR code; or
 - d) an official exemption from vaccination document issued by the Chief Public Health Officer for those persons who are unable to receive an approved Covid-19 vaccine for medical or other approved reasons.
- (ii) Persons who are 19 years of age or older must show government issued photo identification to verify that the proof of vaccination or exemption documentation is in their name.
- (iii) Proof of vaccination will be accepted if the person's name and date of birth on their identification document matches the vaccination receipt with name and date of birth and if the person is fully vaccinated.

2.2 Proof of Identity

Validation of identification ensures that the vaccination information offered by a person belongs to them. Validation of vaccination will be based on two key identifiers:

- a) name; and
- b) date of birth.

Per the Order, proof of identity must be established using government issued photo documentation. If a person does not have government issued photo identification, the City will accept alternative identification documents, including but not limited to:

- Birth certificate;
- Citizenship card;
- Government issued identification card, including healthcare card;
- Indian Status Card /Indigenous Membership card;
- Passport;
- Permanent Resident card; and
- Any other form of identification recognized by the City Manager.



If the name and date of birth on both documents do not match, the person will not be granted entry to the facility. However, accommodations will be made on a case-by-case basis for those persons whose name is not the same on their proof of vaccination and their identification documents.

The person seeking entry to the City facility is solely responsible for demonstrating that they are the legitimate holder of the vaccination receipt or vaccine credential, and that the information being provided is complete and accurate.

2.3 Entry into City Facilities

Should a person choose not to share the required information to enter a City facility where proof of identification and proof of vaccination is required, that person will not be permitted to enter, unless they have received an exemption as set out in 2.1(d).

2.4 Previous Safety Measures Apply

All other public health measures remain in effect including, but not limited to: capacity limits (where applicable), masking, physical distancing, and collection of contact tracing information where required.

Masks or facial coverings remain mandatory on Yellowknife Public Transit, per the Temporary COVID-19 Face Coverings By-law No. 5028.

3 **PRIVACY**

The City of Yellowknife adheres to the *Access to Information and Protection of Privacy Act*, SNWT 1994, c.20 and all other legislation respecting protection of personal information.

No City employee or officer may retain, record, copy, modify, use or disclose any information provided for the purposes of this Policy. The City of Yellowknife will use information provided as above solely for the purpose of confirming that a person is fully vaccinated against Covid-19 or is entitled to an exemption.

4 **APPLICATION**

This Policy does not apply to:

A patron who is entering an indoor area solely for the following purposes:

- i. individuals 18 years of age and under who are entering the indoor premises of a facility used for sports and recreational fitness activities solely for the purpose of actively participating in an organized youth sport that are governed by COVID-19 guidelines from their national and territorial sports organizations, where applicable;



- ii. to ride on a Public Transit Vehicle as defined in Public Transit By-law No. 4284; or
- iii. as may be necessary for the purposes of health and safety. All other public health measures (e.g., masking and physical distancing) continue to apply.

5 EXPIRATION

This Policy will be rescinded when the Order is lifted by the Office of the Chief Public Health Officer.