

## **Letter of Assurance – Form C**

Confirmation of Commitment by Owner and Coordinating Registered Design Professional

	Permit No.: PR		
To: City of Yellowknife		Date:	
Project Name			
Project Address			
Legal Description – Lot:	Block:	Plan:	
The owner has retained:(Coor	dinating Registered D	Design Professional Firm/Ag	 ent)

to coordinate the design work and Field Reviews of all Registered Design Professionals of record required for this project.

The Coordinating Registered Design Professional shall coordinate the design work and Field Reviews of all Registered Design Professionals required for the project and that the design and construction will comply with the City of Yellowknife Building By-Law 5058, as amended from time to time (Building By-law).

The owner and the Coordinating Registered Design Professional each acknowledge their responsibility to notify the City should the Coordinating Registered Design Professional cease to be retained by the owner.

The owner understands that should the Coordinating Registered Design Professional cease to be retained at any time during construction, work on the project will stop until such time as a new Coordinating Registered Design Professional is retained and new Letters of Assurance are filed with the City.

	Permit No.: PR
Coordinating Registered Design Professional	Owner
Registered Design Professional's Name	Owner's Name
Firm	Firm
Address:	Address
Phone	Phone
Email Address	Email Address
	Owner's or Owner's appointed Agent's Signature. (If owner is a corporation a letter of appointment must be attached.)

## NOTES:

Registered Design Professional's Seal and Signature

- 1. This letter must be submitted along with the necessary Form D and E as required by the Building By-law. Forms G and F are required to be submitted to the City at the substantial completion of the project.
- 2. This letter must be followed by Form F (NOTICE OF COMPLIANCE COORDINATING Registered Design Professional)