



# Permit Application / Authorization of Agent

*(This Permit Application is subject to City of Yellowknife Building By-law No. 5058 and the Fees and Charges By-law No. 4436, as amended.)*

### Construction category:

Part 9 Residential Building

Part 3 Building

Part 9 Non-Residential Building

Change of Occupancy

<b>Building Permit:</b>			<b>Type of Building</b>	
New Addition	Alteration	Sign	Single Family	Semi-dethatched
Moving	Demolition	Temporary	Secondary Suite	Accessory
Change of Occupancy	Spray Foam	Foundation	Deck	Mixed Use
	Retaining wall	Other	Other: _____	
<b>Mechanical Permit:</b>			<b>File Information Request:</b>	
Solid Fuel Appl.	Fire Control	HVAC (Heat, Vent'n, Air Cond'g)	Specify information required;	Authorization Received
Plumbing	Oil Tank	Water Tank	Planning Doc's	Building Doc's
Water/Sewer Connect/Disconnect		Sewage Tank	Residential SFD	Multi-Residential/Non Res

Value of Construction \$ \_\_\_\_\_ # Square Feet \_\_\_\_\_ PERMIT FEE \$ \_\_\_\_\_

## Location

Project Address/Description: \_\_\_\_\_

Legal Description Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_

## Applicant: Owner or Agent

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone No. Primary: \_\_\_\_\_ Secondary: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Declaration:

I am the registered owner of the above described property and hereby authorize the Agent noted ~~above~~ to submit information in regards to this permit(s). From the date of signature, and until such time as the Owner provides written revocation of the Agent's appointment to the City of Yellowknife, the Owner;

- Consents to the Agent accessing information related to this application and the property that may be in the custody or control of the Building Services Division, of the City of Yellowknife;
- Authorizes the Agent to act in accordance with the City of Yellowknife's Building Bylaw, including to endorse applications, documents, and/or permits related to this application on behalf of the Owner;
- Accepts and understands that the Owner is fully responsible for the Agent's acts or omissions related to this application, the City of Yellowknife's Building Bylaw, and all other enactments;
- Accepts and understands that the Appointment of an Agent in no way alters or diminishes the Owner's responsibilities as expressed in the City of Yellowknife's Building Bylaw, or any other enactment and in no way modifies any waiver, indemnification, or release provided by the Owner to the City of Yellowknife or its authorized Agent.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please Note:** Refer to the Fee Chart attached to calculate Permit Fees.

SERVICE	FEE
<b>NBC Part 9 Residential Building Permits</b>	
1 a) Additions	\$50.00 + \$0.60/sq. ft. of GFA
b) Garages	\$50.00 + \$0.45/sq. ft. of GFA
c) Carports	
d) Decks	
e) Accessory Buildings	
2 a) Alterations and Improvements	\$50.00 + \$7.50 per \$1,000.00 of value of work
b) Remodeling any occupancy to Residential building	
c) Signs	
3 Demolitions	\$250.00 flat fee
4 Temporary Building	\$100/month
5 Foundations	\$50.00 + \$0.50/sq. ft. of GFA
6 Building Envelope	\$50.00 + \$1.00/sq. ft. of GFA
7 New Construction	\$50.00 + \$1.50/sq. ft. of GFA
8 Pre-fabricated Building	\$50.00 + \$1.50/sq. ft. of GFA
9 Change of Occupancy	\$50.00 + \$7.50 per \$1,000.00 of value of work
10 Heating, Ventilation, Air Conditioning (HVAC), Plumbing	\$50.00 + \$7.00 per \$1,000.00 of value of work
<b>NBC Part 9 Non-Residential Building Permits and All NBC Part 3 Building Permits</b>	
1 All Non-Residential Building Applications	\$50.00 + \$7.00 per \$1,000.00 of value of work
2 Heating, Ventilation, Air Conditioning (HVAC), Plumbing	\$50.00 + \$7.00 per \$1,000.00 of value of work
3 Demolition	\$50.00 + \$7.00 per \$1,000.00 of value of work
4 Sign	\$50.00 + \$7.00 per \$1000.00 of value of work
<b>Other</b>	
Re-Inspection Fee	\$150.00 per inspection (for every re-inspection following a failed inspection)
File Information Request and Certificate of Compliance – single/duplex	\$100.00
File Information Request and Certificate of Compliance – multi-family, residential and non-residential buildings	\$200.00
<b>Surety Bonds All Building Permits</b>	
Single-family issuing an occupancy permit before non-life safety paperwork has been submitted	\$5,000.00
Duplex issuing an occupancy permit before non-life safety paperwork has been submitted per unit	\$3,000.00 Per unit
Multi-family issuing an occupancy permit before non-life safety paperwork has been submitted per unit	\$500.00 Per unit
All other Part 9 and all Part 3 Buildings issuing an occupancy permit before non-life safety paperwork has been submitted per floor	\$1,500.00 Per floor