



BUILDING PERMIT APPLICATION - OFFLINE

To be completed by the CSR:

PR - 20\_\_ -

For GENERAL INFORMATION or PAYMENTS, please call: 867-920-5600
For TECHNICAL INFORMATION please call: 867-920-5629

Email: permits@yellowknife.ca in a PDF format.
Delivered to: City Hall, 4807-52 Street
Mailed to: City of Yellowknife, PO Box 580, Yellowknife, NT, X1A 2N4

Please note: by submitting a paper format application, in order to check the status, submit additional documents or schedule inspections, you need to create a profile online on CITYVIEW and contact Customer Service to link your profile with your application.

I. GENERAL INFORMATION

Preferred Communication

Applicant: Address: Owner (if different than Applicant): Contractor: Email: Phone: Address: Phone: Email: Address: Phone: Email:

II. PROJECT INFORMATION

Project Municipal Address: Legal Description - Lot: Block: Plan:

Table with columns: RESIDENTIAL OCCUPANCY, NON-RESIDENTIAL OCCUPANCY. Rows include: ADDITION(S), ALTERATION(S) & IMPROVEMENT(S), BUILDING ENVELOPE, DEMOLITION(S), FOUNDATION(S), GARAGE(S)/CARPORT(S)/DECK(S)/ACCESSORY BUILDING(S), NEW CONSTRUCTION(S), PRE-FABRICATED BUILDING, REMODELING ANY OCCUPANCY TO MULTI-UNIT RESIDENTIAL BLDG, REMODELING MULTI-UNIT RESIDENTIAL BLDG TO MORE UNITS, REMODELING SINGLE FAMILY DWELLING TO MULTI-UNIT RESIDENTIAL BLDG, REMODELING MULTI-UNIT RESIDENTIAL BLDG TO ANY OCCUPANCY, REMODELING SINGLE FAMILY DWELLING TO ANY OCCUPANCY, SIGN(S), TEMPORARY BUILDING(S).

DEVELOPMENT PERMIT or CHECKLIST \* IS REQUIRED; \*Checklist for replacement of previously approved projects if the work does not increase any dimension IS NOT REQUIRED. Please contact Planning and Lands Division at 920-5675 for more information.

- 1 Professional designed documents for slab on grade and all foundations types except pinned to bedrock are required.
2 Ex: windows & doors; walls, floor & roof framing; VB/insulation; partition or loadbearing walls, any other change in the floor plan layout or building envelope.
3 This type of application refers to the rest of the building when a previous permit for a Foundations ONLY is approved.
4 Accessory buildings under 10sqm (107.64 sqft) which do not have electrical services or heat and decks lower than 0.6m (1.96') do not require a Building Permit.
5 Energuide for New Houses (EGNH) report provided by a Certified Energy Advisor or MNECB report (can be provided by the Building Inspections) is required.
6 Office of Fire Marshal report is required for construction, alteration or repair of a structure as per Fire Prevention Act (See details in Section V of this form).
7 Please check By-law No 4469, Section 17. for detailed requirements in regards of signs.
8 A temporary building is intended to be used not more than two years and is not used for facilitating construction work.
9 Occupancy Certificate is required at the completion of construction.





**City of Yellowknife**

**BUILDING PERMIT APPLICATION – OFFLINE**

**SCHEDULE “A”**

Construction type	Rate (\$ per ft <sup>2</sup> )	Rate (\$ per \$1000 of value of work)	Processing fee (\$)
<b>Residential Building Permits</b>			
Addition	0.6	n/a	50
Garage	0.45	n/a	50
Carport	0.45	n/a	50
Deck	0.45	n/a	50
Accessory building	0.45	n/a	50
Alteration and Improvements	n/a	7.5	50
Remodeling any occupancy to residential building	n/a	7.5	50
Sign	n/a	7.5	50
Demolition	\$ 250 flat fee		
Temporary building	\$100 per month		
Foundation	0.3	n/a	50
Superstructure	1.5	n/a	50
Building envelope	0.75	n/a	50
Building structure	0.75	n/a	50
New construction	1.5	n/a	50
Pre-fabricated building	1.00	n/a	50
<b>Non-Residential Building Permits</b>			
All Non-Residential Building Permit Applications	n/a	7.00	50